



**NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND**

**Wednesday, September 25, 2024**

**Meeting via Zoom Video Conference  
10:00am - Open Session  
Closed Session Immediately Following**

**Agenda and Reports**

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## **AGENDA**

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

### **OPEN PUBLIC MEETINGS ACT**

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – August 7, 2024
  - Motion to approve minutes of Executive Board Meeting – August 7, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman's Report
6. Committee Reports
  - a. Nominating (McNamara)
  - b. By-Laws (Carroll)
  - c. Legislative (Carroll)
  - d. Coverage (Konopada)
  - e. Professionals/Management Oversight (Tucci)
  - f. Budget/Finance (McNamara)
  - g. Safety/Risk Management (Lazorisak)
  - h. New Member & Development (Chumacas)

7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
8. Director of Marketing Report (Al Barlas)
9. Loss Control Consultant's Report (Tim Weir, PMA)
10. TPA Report (Jennifer Signs, PMA)
  - Motion to approve all Professionals' Reports
11. Bill List (Robert Calise)
  - Motion to approve Bill List
12. Old Business
13. New Business
14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
    - Motion to approve minutes of Closed Session from August 7, 2024 Executive Board Meeting
    - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
    - Motion to return to Open Session.
    - Motion to approve all actions recommended in Closed Session.
  16. Adjournment



NEW JERSEY  
INTERGOVERNMENTAL  
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*The Executive Board*

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## ***MINUTES***

Executive Board Meeting of August 7, 2024



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING**

**August 7, 2024**

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, August 7, 2024, at 10:03 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

James Cryan (Township of Parsippany)

Lillian L. Nazzaro, Esq. (City of Asbury Park)

Monica Orlando (Borough of Milltown)

Sam Yodice (Borough of Woodland Park)

NJ IIF Professionals, Risk Managers and Others

Ezio Altamura (GEM – Otterstedt Agency )

Al Barlas (Director of Marketing/Co-Administrator)\*\*

Lou Beckerman (Acrisure)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Patricia Fahy (NAIMC)

Justin Gallo (Polaris Galax/Risk Manager)

Katelyn Gamba, Esq. (Eric J. Nemeth, P.C.-Office of General Counsel/Co-Administrator)

[Chryzanta K. Hentisz, Esq.](#) (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)

Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)

Michael Kronyak (Financial Consultant)

John Matthews (PMA Risk Control Services)

Mathew McArow (GEM – Otterstedt Agency)  
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)  
 John Serapiglia (Polaris Galax/Risk Manager)  
 Jennifer Signs (PMA TPA)  
 Peter Soriero (SIP)  
 Scott Stohrer (PMA Risk Control Services)  
 Myra Tufaro (Lincoln Risk Management)  
 Danielle Voda (Fairview Insurance)  
 Tim Weir (PMA Risk Control Services)  
 Justin Wilkinson (PMA TPA)

\*\*Joined the meeting after Roll Call

2. Approval of the Minutes of the Executive Board Meeting of June 26, 2024. It was moved by Lazorisak, seconded by Carroll, that the Minutes of the NJIIF’s June 26, 2024 Executive Board Meeting be accepted as presented.

Roll Call:	
Aye:	Tucci, Carroll, Chumacas, Lazorisak
Nay:	None
Abstain:	None

3. Correspondence: GC/Co-Administrator Nemeth reported that the NJIIF received a request from DOBI regarding the status of its 2023 Audit Reports; Nemeth and J. Gallo will be responding to the request.
4. Finance Report: CFO Calise reported that the monthly NJIIF financials through July 31, 2024, including assessments, claims payments and latest investment report, are in the meeting packet. Calise advised as to the status of the NJIIF’s current cash balance and interest rates on cash investments.

\*\*Commissioner Laurencio joined the meeting at 10:08 AM.

5. Chairman’s Report: No report.
6. Committee Reports
  - a. Nominating Committee (Chair Heather McNamara) No Report.
  - b. By-Law Committee (Chair Thomas Carroll) No Report.
  - c. Legislative Committee (Chair Thomas Carroll). No report.
  - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
  - e. Professionals Committee (Chair Thomas Tucci). No report.
  - f. Budget/Finance Committee (Chair McNamara)

- G.C./Co-Administrator Nemeth advised that TAA, Inc., is being retained as an actuarial consultant.
  - G.C./Co-Administrator Nemeth advised that Benecke Economics has been directed to support the NJIIF’s analysis of historic case reserves.
- g. Safety/Risk Management Committee (Chair Alex Lazorisak). No report.
- h. Member & Development Committee (Chair Maureen Chumacas) No Report.
7. Risk Manager’s Report (Polaris Galaxy). J. Gallo reported that all August member invoices have been sent, as well as 2025 excess policy renewal applications. Gallo also advised that the 2024 Policy binders have been circulated, and that the Cbiz reports will be in next week.
8. Director of Marketing Report (Barlas). Barlas reported that currently there is a list of approximately 4-5 potential new members that the NJIIF will be targeting.
9. Loss Control Consultant Report (T. Wier/ PMA Risk Control Services). T. Weir reported that PMA continues to set-up in person visits and is assisting in the development of member safety programs. Additionally, PMA is holding another “Designated Employee Representative” seminar through Dynamic Testing Service in Asbury Park on August 26<sup>th</sup>. T. Weir further reported that more members are using the online training resources provided by Safety National. Lastly, T. Weir advised that their July Safety Seen newsletter was distributed..
10. TPA Report (PMA./J. Signs). PMA provided an update on aggregate WC claims received through 7/1/24. It was reported that total claims in 2024 are somewhat higher than the 5 year average, however the total incurred losses for 2024 thus far are well below the 5-year average. Further, the NJIIF has a total of 420 reported COVID cases with 106 related claim petitions filed to date. No new COVID claims have been received this year.

It was moved by Carroll, seconded by Chumacas, to approve all Professionals’ Reports.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: None

11. Bill List. It was moved by Carroll, seconded by Lazorisak to approve the July and August Bill Lists as presented.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: None

12. Old Business – None.

13. New Business – GC/Co-Administrator Nemeth is working with the Township of Cedar Grove to develop and implement a protocol for retention of crossing guards, which will be put before the NJIIF’s Safety Committee for review and approval and distribution to the membership.

14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved by Lazorisak, seconded by Carroll, that the Board move into Closed Session.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: None



1.



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

**August 7, 2024**

Call to Order: Closed Session of the August 7, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:25 a.m. via Zoom conference.

Minutes of Closed Session: June 26, 2024. It was moved by Lazorisak, seconded by Chumacas that the Minutes of Closed Session from the NJIIF’s meeting of June 26, 2024 be accepted as presented.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Lazorisak
Nay: None
Abstain: Laurencio

It was moved by Chumacas, seconded by Laurencio, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Chumacas, seconded by Laurencio, that the Board return to Open Session.

Roll Call:
Aye Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: None

It was moved by Laurencio, seconded by Carroll, to approve all actions presented in Closed Session of the August 7, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

1. Adjournment - There being no further business to discuss, it was moved by Carroll, seconded by Lazorisak, to adjourn the August 7, 2024 Executive Board Meeting.

Roll Call:	
Aye	Tucci, Carroll, Chumacas, Laurencio, Lazorisak
Nay:	None
Abstain:	None

The NJIIF's August 7, 2024 Meeting was adjourned at 11:17 a.m.



NEW JERSEY  
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*The Executive Board*

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***CLOSED SESSION MATTERS***

September 25, 2024



## Closed Session Motion

### For the September 25, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

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Following are the matters to be discussed in Closed Session:

#### **Workers Compensation Fund Claim Matters**

##### Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Brancatella adv. City of Bayonne (W003376222) ----- RSA
2. Riordan adv. Borough of Hasbrouck Heights (W003438215) --- RSA
3. Hardnett adv. City of Union City (W003626766) ----- RSA
4. Raspantini adv. Township of Wayne (W003195631) ----- RSA

##### Case Update Reports for WC Fund Subrogation:

1. Fiorentino adv. City of Asbury Park (W004080494)----- Pending Matter
2. Pryor adv. City of Asbury Park (W004009943)----- Pending Matter
3. Bergalowski adv. City of Bayonne (W004041973)----- Pending Matter
4. Shaw adv. City of Bayonne (W00407478)----- Pending Matter
5. Cardona adv. City of Union City (W003841316)----- Pending Matter
6. Diaz adv. City of Union City (W003778236) ----- Pending Matter
7. Ackerman adv. Warren County (W004102145) ----- Pending Matter

#### **Multi-Line Fund Claim Matters**

##### Case Update Reports or Requests for Settlement Authority (RSA):

1. Lorello v. City of Asbury Park (#2216 / L003415870) ----- Case Closure
2. Marrazzo v. City of Asbury Park (#2372 / L003949836) ----- Case Closure
3. Slappy v. City of Asbury Park (#2066 / I002743103)----- Case Closure
4. Vargas-Sanabria v. City of Bayonne (#2014 / L002968376) --- Case Closure
5. Walker v. City of Bayonne (#2314 / I003403462) ----- Case Closure
6. Cordaro Township of Cedar Grove (#1829 / I002682566) ----- Case Closure
7. Mainardi v. Township of Maplewood (#2332 / I003579140) --- RSA
8. Zatkos v. Borough of North Haledon (#2325 / I003579140) --- RSA
9. Solomon v. Township of Old Bridge (#2278 / L003314607) --- Case Closure
10. Zampini v. Township of Old Bridge (#2076 / L003114294) ---- Case Closure
11. Mitchell v. Roseland (#1339 / L001338469) ----- Case Closure
12. Sanchez v. City of Union City (#1357 / I001373874)----- Case Closure
13. Livingston v. Warren County (#2087 / L003149211)----- RSA
14. Basslan v. Township of Wayne (#2054 / I002417020) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Breakwater Treatment v. City of Asbury Park (#2619 / L004416663)
2. Reimer v. City of Asbury Park (#2610 / L003871551)
3. Steinbach Liquor License LLC v. City of Asbury Park (#2613 / L004412031)
4. Cancel v. City of Bayonne (#2602 / L003965462)
5. Sims v. City of Bayonne (#2612 / L004408166)
6. RDS Smokers Delight v. Township of Bridgewater (#2617 / L004415541)
7. Jimenez v. Township of Bridgewater (#2620 / L004414309)
8. Murray v. Township of Old Bridge (#2618 / L004415722)
9. Rapp v. Township of Old Bridge (#2604 / L004396276)
10. Wilkie Trucking v. Township of Old Bridge (#2607 / L004370665)
11. Reivax v. Township of Parsippany-Troy Hills (#2616 / L004410405)
12. Outfront Media v. Borough of Roseland (#2615 / L004412597)
13. Pace v. Borough of Totowa (#2605 / L004080516)
14. Cartagena v. City of Union City (#2614 / L004413961)
15. Town of Guttenberg v. City of Union City (#2609 / L004408380)
16. Bryant v. Warren County (#2608 / L004405140)
17. Liaci, Michael v. Warren County (#2606 / TBA)
18. Oxford v. Warren County (#2601 / L004397194)
19. Lounsbery v. Township of Wayne (#2611 / L004408949)
20. 17 Whittaker Avenue v. Borough of Woodland Park (#2603 / L004397615)