



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Wednesday, May 22, 2024

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

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Closed Session Immediately Following**

AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – April 24, 2024
 - Motion to approve minutes of Executive Board Meeting – April 24, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Carroll)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - f. Budget/Finance (McNamara)
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development (Chumacas)

7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
8. Director of Marketing Report (Al Barlas)
9. Loss Control Consultant's Report (Tim Weir, PMA)
10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
11. Bill List (Robert Calise)
 - Motion to approve Bill List
12. Old Business
13. New Business
14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from March 27, 2024 Executive Board Meeting
 - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
 - Motion to return to Open Session.
 - Motion to approve all actions recommended in Closed Session.
 16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of April 24, 2024



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING**

April 24, 2024

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, April 24, 2024, at 10:02 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Maureen Chumacas (Borough of Roseland)

Beverley Konopada (Borough of Mantoloking)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Frederick Carr (Borough of Milltown)

Jamie Cryan (Township of Parsippany)

Lillian L. Nazzaro, Esq. (City of Asbury Park)

Joe Wassell (Borough of Totowa)

Patrick Wherry (Township of Maplewood)

Kevin O'Sullivan (Township of Verona)

Sam Yodice (Borough of Woodland Park)

NJIIF Professionals, Risk Managers and Others

Ezio Altamura (GEM – Otterstedt Agency)

Al Barlas (Director of Marketing/Co-Administrator)

Lou Beckerman (Acrisure)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Patricia Fahy (NAIMC)

Justin Gallo (Polaris Galax/Risk Manager)

Chryzanta K. Hentisz (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Rija Khan, Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Angelo Lobosco (Lobosco Insurance Group)

Michael Kronyak (Financial Consultant)
 John Matthews (PMA Risk Control Services)
 Mathew McArow (GEM – Otterstedt Agency)
 Spiro Molfetas (Polaris Galax/Risk Manager)
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Wayne Ring (Brown & Brown)
 Jennifer Signs (PMA TPA)
 Myra Tufaro (Lincoln Risk Management)
 Tim Weir (PMA Risk Control Services)
 Jack Zisa (Regional Risk Managers)

Chairman Tucci advised that Commissioner Wassell (Borough of Totowa) will serve on the NJIIF Executive Board for today’s meeting in the absence of Commissioner Carroll.

2. Approval of the Minutes of the Executive Board Meeting of March 27, 2024. It was moved by Chumacas, seconded by Konopada, that the Minutes of the NJIIF’s March 27, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada
Nay: None
Abstain: Lazorisak, Wassell

3. Correspondence: None.
4. Finance Report: CFO Calise reported that the monthly NJIIF financials through 4/17/24, including assessments, claims payments and latest investment report, are in the meeting packet. Calise advised as to the status of the NJIIF’s current cash balance and investments.
5. Chairman’s Report: Chairman Tucci reminded Members that their MS4 reports are due. He also remarked that he has made contact with some prospective new members.
6. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara) No Report.
 - b. By-Law Committee (Chair Thomas Carroll) No Report.
 - c. Legislative Committee (Chair Thomas Carroll). No report.
 - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci).

Chairman Tucci introduced Resolution NJIIF-P-2024-023: Appointment of the firm of Brown & Connery as panel defense counsel for Workers Compensation Matters for 2024. GC/Co-Administrator Nemeth provided details on the new firm. It was moved by Konopada, seconded by Wassell, to approve Resolution NJIIF-P-2024-

023: Appointment of Brown & Connery as Panel Defense Counsel for Workers Compensation Matters for 2024.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Lazorisak, Wassell
Nay: None
Abstain: None

** Dave Balken (Balken Risk) joined the meeting at 10:10am)

- f. Budget/Finance Committee (Chair McNamara). No report.
- g. Safety/Risk Management Committee (Chair Alex Lazorisak). No report.
- h. Member & Development Committee (Chair Maureen Chumacas) No Report.
- 7. Risk Manager’s Report (Polaris Galaxy). J. Gallo reported that the July 1 property renewal applications have been submitted. Additionally, Gallo mentioned that although there are some changes in UST coverages, these will not materially affect NJIIF Members.
- 8. Director of Marketing Report (Barlas). Barlas advised that efforts are underway to develop new members for 2025.
- 9. Loss Control Consultant Report (T. Wier/ PMA Risk Control Services). T. Weir reported that his office had in-person contact with 11 Members over the past month, including monthly safety meetings, loss cause focus issues and compliance-based training. Additionally, a chainsaw safety training session was hosted by the Township of Wayne; employees from six NJIIF Members were in attendance. Weir announced that he will be presenting a webinar event on April 25th at 11 AM covering the OSHA Top Ten Violations, which includes municipal entities in New Jersey.
- 10. TPA Report (PMA./J. Signs). J. Signs provided an update on aggregate WC claims received through 4/1/24. She reported that total claims reported in 2024 are somewhat higher than the 5 year average, however the total incurred losses for 2024 were well below the 5-year average. Finally, Signs explained that the NJIIF has a total of 419 reported COVID cases with 104 related claim petitions filed to date, and noted that no new COVID claims have been received this year.

It was moved by Lazorisak, seconded by Wassell to approve all Professionals’ Reports.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Lazorisak, Wassell
Nay: None
Abstain: Laurencio**

** Commissioner Walter Laurencio (City of Union City) joined the meeting at 10:20)

- 11. Bill List. It was moved by Chumacas, seconded by Konopada to approve the April Bill List as presented.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Lazorisak, Wassell
Nay: None
Abstain: None

12. Old Business – None.

13. New Business – GC/Co-Administrator Nemeth noted that the first phase of Cyber training will begin next month. Nemeth also reported that he, Ezio Altamura and J. Gallo will be presenting the NJIIF Safety Award to the City of Asbury Park at its Council meeting tonight and stated that any Members interested in having its safety award presented at a public meeting should contact his office.

14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved by Lazorisak, seconded by Wassell, that the Board move into Closed Session.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak, Wassell
Nay: None
Abstain: None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

April 24, 2024

Call to Order: Closed Session of the April 24, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:32 a.m. via Zoom conference.

Minutes of Closed Session: March 27, 2024. It was moved by Konopada, seconded by Chumacas that the Minutes of Closed Session from the NJIIF's meeting of March 27, 2024 be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Laurencio
Nay: None
Abstain: Lazorisak, Wassell

It was moved by Lazorisak, seconded by Konopada, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak, Wassell
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Lazorisak, seconded by Laurencio, that the Board return to Open Session.

Roll Call:
Aye Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak, Wassell
Nay: None
Abstain: None

It was moved by Laurencio, seconded by Wassell, to approve all actions presented in Closed Session of the April 24, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak, Wassell
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

1. Adjournment - There being no further business to discuss, it was moved by Konopada, seconded by Laurencio, to adjourn the March 27, 2024 Executive Board Meeting.

Roll Call:	
Aye	Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak, Wassell
Nay:	None
Abstain:	None

The NJIIF's April 24, 2024 Meeting was adjourned at 11:15 a.m.



NEW JERSEY
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The Executive Board

CLOSED SESSION MATTERS



Closed Session Motion

For the May 22, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Gilman adv. Borough of Mantoloking (W001650833) ----- RSA
2. Bailey adv. Township of Wayne (W002709576) ----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Melfi adv. Borough of Hasbrouck Heights (W002631277) ----- Recovery
2. Loia adv. Town of Morristown (W001154331) ----- Recovery
3. Seminario adv. City of Union City (W003765981) ----- Case Closure

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Duffy v. City of Asbury Park (#2126) ----- Case Closure
2. Festa v. City of Asbury Park (#2272) ----- Case Closure
3. Mignoli (X) v. City of Asbury Park (#1909) ----- Case Closure
4. Cresci v. City of Bayonne (#1996) ----- Case Closure
5. Dabal v. Borough of Hasbrouck Heights (#2371) ----- Case Closure
6. McNany v. Township of Maplewood (#2152) ----- Case Closure
7. Lent v. Township of Old Bridge (#2335) ----- Case Closure
8. Neri v. City of Union City (#2108) ----- RSA
9. Recio v. City of Union City (#2487/1951-H) ----- Case Closure
10. Beck v. Warren County (#1906) ----- Case Closure
11. Alberti v Wayne Township (#2404) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Bianchini adv. City of Asbury Park (#2555 / L004335357)
2. Griswold v. City of Asbury Park (#2558 / L004335632)
3. Height v. City of Asbury Park (#2556 / L004325513)
4. Henderson v. City of Asbury Park (#2560 / L004331484)
5. 195 East 22nd St. Urban Renewal LLC v. City of Bayonne (#2559 / L004335011)
6. Koval v. City of Bayonne (#2561 / L004325419)
7. Hammond v. Township of Cedar Grove (#2557 / L004331054)

8. A.S. and L.S. v. Borough of Hasbrouck Heights (#2551 / L004322932)
9. DiMaggio v. Township of Maplewood (#2553 / L004297724)
10. Glenmont Commons Dev. v. Township of Parsippany (#2564 / L004339926)
11. Alcuri v. Borough of Teterboro (#2562 / L004340648)
12. Araujo v. City of Union City (#2554 / L004324759)
13. Cruz v. City of Union City (#2551 / L004323507)
14. Esposito v. City of Union City (#2552 / L003782190)