



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Wednesday, April 24, 2024

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

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AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – March 27, 2024
 - Motion to approve minutes of Executive Board Meeting – March 27, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Carroll)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - Introduction of and Motion to approve Resolution NJIIF-P-2024-023, Appointment of Additional Panel Defense Counsel for Workers Compensation Matters for 2024 (Brown & Connery)

- f. Budget/Finance (McNamara)
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development (Chumacas)
7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
 8. Director of Marketing Report (Al Barlas)
 9. Loss Control Consultant's Report (Tim Weir, PMA)
 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
 11. Bill List (Robert Calise)
 - Motion to approve Bill List
 12. Old Business
 13. New Business
 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from March 27, 2024 Executive Board Meeting
 - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
 - Motion to return to Open Session.
 - Motion to approve all actions recommended in Closed Session.
 16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of March 27, 2024



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

March 27, 2024

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, March 27, 2024, at 10:03 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Beverley Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

Jamie Cryan (Township of Parsippany)

Lillian L. Nazzaro, Esq. (City of Asbury Park)

Patrick Wherry (Township of Maplewood)

NJ IIF Professionals, Risk Managers and Others

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Lou Beckerman (Acrisure)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Patricia Fahy (NAIMC)

Justin Gallo (Polaris Galax/Risk Manager)

Chryzanta K. Hentisz (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Thomas Hudanish (Lincoln Risk Management)

Rija Khan, Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Michael Kronyak (Financial Consultant)

Mathew McArow (GEM – Otterstedt Agency)

Spiro Molfetas (Polaris Galax/Risk Manager)

Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Wayne Ring (Brown & Brown)
 John Serapiglia (Polaris Galax/Risk Manager)
 Jennifer Signs (PMA TPA)
 Peter Soriero (SIP)
 Myra Tufaro (Lincoln Risk Management)
 Tim Weir (PMA Safety & Loss Control)
 Justin Wilkinson (PMA TPA)

2. Approval of the Minutes of the Executive Board Meeting of February 28, 2024. It was moved by Konopada, seconded by Carroll, that the Minutes of the NJIIF's February 28, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, Carroll, Konopada, Laurencio
Nay: None
Abstain: Chumacas

3. Correspondence: None.
4. Finance Report: CFO Calise reported that the monthly Fund financials through 3/23/24, including assessments and claims payments, are in the/ meeting packets, including the latest investment report. Calise advised as to the status of the NJIIF's current cash balance and investments.
5. Chairman's Report: Chairman Tucci inquired of T. Weir (PMA Safety & Loss Control) the status of member OSHA compliance; T. Weir provided an update.
6. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara) No Report.
 - b. By-Law Committee (Chair Thomas Carroll) No Report.
 - c. Legislative Committee (Chair Thomas Carroll). No report.
 - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci).

Chairman Tucci introduced Resolution NJIIF-P-2024 -022: Appointment of the firm of Quintairos, Prieto, Wood & Boyer, P.A. for Workers Compensation Matters for 2024. GC/Co-Administrator Nemeth provided details on the new firm. It was moved by Konopada, seconded by Carroll, to approve Resolution NJIIF-P-2024 -022: Appointment of Quintairos, Prieto, Wood & Boyer, P.A. for Workers Compensation Matters for 2024.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Konopada, Laurencio
Nay: None
Abstain: None

- f. Budget/Finance Committee (Chair McNamara). No report.
 - g. Safety/Risk Management Committee (Chair Alex Lazorisak). No report.
 - h. Member & Development Committee (Chair Maureen Chumacas) No Report.
7. Risk Manager’s Report (Polaris Galaxy). J. Gallo reported that May Member assessment invoices will be going out soon; he also reported that property and cyber renewal applications have been submitted to the carriers for quotes.
 8. Director of Marketing Report (Barlas). No report.
 9. Loss Control Consultant Report (PMA/T. Wier). Tim Weir reported that a chainsaw safety training session will be hosted by Wayne Township, also that PMA’s Webservice will be running a program on April 25th “OSHA Top 10 Violations”, Wier encouraged all members to register and attend. Additionally, Weir reported that his office coordinated a Safety meeting with Warren County where fuel pump safety was discussed.

** Commissioner Joe D’Arco (Township of Verona) and Alternate Commissioner Kevin O’Sullivan (Township of Verona) joined the meeting.

10. TPA Report (PMA./J. Signs). J. Signs provided an update on aggregate WC claims received through 3/1/24, including the number of COVID cases. She reported that total claims reported in 2024 were somewhat higher than the 5 year average, however the total incurred losses for 2024 were well below the 5-year average. Finally, Signs explained that the NJIIF has a total of 419 reported COVID cases with 104 related claim petitions filed to date, and noted that no new COVID claims have been received this year.

It was moved by Konopada, seconded by Carroll to approve all Professionals’ Reports.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Konopada, Laurencio
Nay: None
Abstain: None

11. Bill List. R. Calise noted that the Bill List for this month is a bit higher due to payment of insurance premiums and RMC fees. It was moved by Carroll, seconded by Laurencio to approve the March Bill List as presented.

Roll Call:
Aye: Tucci, Carroll, Chumacas, Konopada, Laurencio
Nay: None
Abstain: None

12. Old Business – None.
13. New Business – Chairman Tucci noted that he has received multiple calls from municipalities interested in membership in the NJIIF; he asked that the NJIIF brochure be updated for distribution to prospective members.
14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.
15. Closed Session. It was moved by Laurencio, seconded by Konopada, that the Board move into Closed Session.

Roll Call:	
Aye:	Tucci, Carroll, Chumacas, Konopada, Laurencio
Nay:	None
Abstain:	None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and
Adjournment**

March 27, 2024

Call to Order: Closed Session of the March 27, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:26 a.m. via Zoom conference.

Minutes of Closed Session: February 28, 2024. It was moved by Carroll, seconded by Laurencio that the Minutes of Closed Session from the NJIIF’s meeting of February 28, 2024 be accepted as presented.

Roll Call:
Aye: Tucci, Carroll, Konopada, Laurencio
Nay: None
Abstain: Chumacas

It was moved by Carroll, seconded by Laurencio, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, McNamara*, Carroll, Chumacas, Konopada, Laurencio
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

* Commissioner McNamara joined the meeting at 10:36 a.m.

It was moved by Carroll, seconded by Konopada, that the Board return to Open Session.

Roll Call:
Aye Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio
Nay: None
Abstain: None

It was moved by Laurencio, seconded by Carroll, to approve all actions presented in Closed Session of the March 27, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

16. Adjournment - There being no further business to discuss, it was moved by Konopada, seconded by Chumacas, to adjourn the March 27, 2024 Executive Board Meeting.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio
Nay:	None
Abstain:	None

The NJIIF's March 27, 2024 Meeting was adjourned at 11:10 a.m.



NEW JERSEY
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The Executive Board

CLOSED SESSION MATTERS



Closed Session Motion

For the April 24, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Vinson adv. City of Asbury Park (W003053721)-----RSA
2. Wilson adv. City of Asbury Park (W003148695)-----RSA
3. Davis adv. Warren County (W002965789)-----RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Kucza adv. City of Bayonne (W003368864)-----Recovery
2. Quinteros adv. City of Union City (W003979878)-----Pending Matter

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Aspell v. City of Asbury Park (OGC#2238) -----Case Closure
2. Lorello v. City of Asbury Park (OGC#2216) -----RSA
3. Ramirez v. City of Asbury Park (OGC#2146) -----Case Closure
4. Gunshefsky v. City of Bayonne (OGC#2237) -----Case Closure
5. Sweeney v. City of Bayonne (OGC#2158) -----Case Closure
6. Aulita v. Township of Cedar Grove (OGC#2317)-----Case Closure
7. West v. Roseland (OGC#0986) -----Case Closure
8. Salierno v. City of Union City (OGC#2393)-----RSA
9. Fleming v. Warren County (OGC#2045) -----Case Closure
10. McGowan v. Warren County (OGC#2182) -----Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Jones v. City of Asbury Park (OGC#2545 / L004295412)
2. Charlemagne v. City of Bayonne (OGC#2541 / L004292199)
3. Fabiano v. City of Bayonne (OGC#2402 / L003998484)
4. Iapicca v. City of Bayonne (OGC#2544 / L004178360)
5. Rivera v. City of Bayonne (OGC#2546 / L004295644)
6. Conti adv. Township of Cedar Grove (OGC#2538 / L004291994)

7. Perez adv. Township of Cedar Grove (OGC#2539 / L004291738)
8. Rivera v. City of Union City (OGC#2537 L003708420)
9. Shaista LLC v. City of Union City (OGC#2540 / L004291850)
10. Mason v. Township of Wayne (OGC#2543 / L004293122)