



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Wednesday, February 28, 2024

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

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AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – January 28, 2024
 - Motion to approve minutes of Executive Board Meeting – January 28, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Carroll)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - Introduction of and Motion to approve Resolution NJIIF-P-2024-019, Appointment of Additional Panel Defense Counsel for Multi-Line Matters for 2024.

- Introduction of and Motion to Approve Resolution NJIIF-P-2024-020, Appointment of Risk Management Consultant for the NJIIF for 2024.
 - Introduction of and Motion to Approve Resolution NJIIF-P-2024-021, Appointment of Member Development Support Consultant for the NJIIF for 2024.
 - f. Budget/Finance (McNamara)
 - Introduction of and Motion to Adopt First Amended 2024 NJIIF Budget
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development (Chumacas)
7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
 8. Director of Marketing Report (Al Barlas)
 9. WC Loss Control Consultant's Report (Tim Weir, PMA)
 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
 11. Bill List (Robert Calise)
 - Motion to approve Bill List
 12. Old Business
 13. New Business
 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from January 24, 2024 Executive Board Meeting

- Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
- Motion to return to Open Session.
- Motion to approve all actions recommended in Closed Session.

16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of January 24, 2024



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

January 24, 2024

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, January 24, 2024, at 10:02 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Beverly Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

Joseph D'Arco (Township of Verona)

Anahita Feltz (Township of Old Bridge)

Kevin O'Sullivan (Township of Verona)

Joseph Wassell (Borough of Totowa)

Patrick Wherry (Township of Maplewood)

NJIIF Professionals, Risk Managers and Others

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Lou Beckerman (Acrisure)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Zach Edelman (Fairview Insurance)

Patricia Fahy (NAIMC)

Rija Khan, Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Angelo Lobosco (Lobosco Insurance Group)

Michael Kronyak (Financial Consultant)
 Matthew McArow (GEM – Otterstedt Agency)
 Spiro Molfetas (Polaris Galax/Risk Manager)
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Amy Pieroni (Acrisure)
 Jennifer Signs (PMA TPA)
 Peter Soriero (SIP)
 Myra Tufaro (Lincoln Risk Management)
 Tim Weir (PMA Safety & Loss Control)
 Justin Wilkinson (PMA TPA)
 Jack Zisa (Regional Risk Managers)

2. Approval of the Minutes of the Executive Board Meeting of December 14, 2023. It was moved by Konopada, seconded by Laurencio, that the Minutes of the NJIIF’s December 14, 2023 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Konopada, Laurencio,
Nay: None
Abstain: Carroll, Chumacas, Lazorisak

3. Approval of the Minutes of the Executive Board Meeting of December 29, 2023. It was moved by Carroll, seconded by Laurencio, that the Minutes of the NJIIF’s December 29, 2023 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Laurencio,
Nay: None
Abstain: Chumacas, Konopada, Lazorisak

4. Approval of the Minutes of the NJIIF Reorganization Meeting of January 4, 2023. It was moved by Konopada, seconded by Carroll, that the Minutes of the NJIIF’s January 4, 2024 Reorganization Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Konopada, Laurencio,
Nay: None
Abstain: Chumacas, Lazorisak

5. Correspondence: GC/Co-Administrator Nemeth reported that his office received correspondence from DOBI on January 18, 2024 seeking confirmation of the merger of the NJIIF’s WC and ML Funds, requesting the anticipated outlook of the NJIIF’s financial position for 2023 and related matters. Nemeth advised that he will respond, in kind, to each of DOBI’s questions.
6. Finance Report: CFO Calise reported that the monthly Fund financials through 12/31/23, including assessments and claims payments, are in the/ meeting packets, including the latest investment report.

7. Chairman’s Report: Chairman Tucci announced the Committee assignments for 2024. The Chairman suspended the monthly Committee Reports until the February meeting.
8. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara)
 - b. By-Law Committee (Chair Thomas Carroll)
 - c. Legislative Committee (Chair Thomas Carroll)
 - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 17, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci).
 - f. Budget/Finance Committee (Chair McNamara).
 - g. Safety/Risk Management Committee (Chair Alex Lazorisak)
 - h. Member & Development Committee (Chair Maureen Chumacas)
9. Risk Manager’s Report (Polaris Galaxy). S. Molfetas reported that once all of the renewal policies are received they will be sent out the Members, and that their office is working with Cbiz on determining the schedule for the 2024 round of property assessments.
10. Director of Marketing Report (Barlas). A. Barlas reported that he is working on options for software packages that would provide member access to coverage information through the NJIIF’s website.
11. Loss Control Consultant Report (PMA/T. Wier). Tim Weir reported that they are busy setting up in-person visits and are working closely with the new members to get them up to speed on NJIIF safety programs.
12. TPA Report (PMA./J. Signs). J. Signs provided an update on aggregate WC claims received through 1/1/24, including the number of COVID cases. She reported that total claims reported in 2023 were lower than for the same period in 2022. Signs also indicated that total incurred losses for 2023 were below the 5-year average. Finally, Signs explained that the NJIIF has a total of 419 reported COVID cases with 104 related claim petitions filed to date.

It was moved by Carroll, seconded by McNamara to approve all Professionals’ Reports.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	

13. Bill List. It was moved by Laurencio, seconded by Konopada to approve the January Bill List as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	

14. Old Business – None.

15. New Business – None

16. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci welcomed Commissioners Carroll and Chumacas back to the Board and Lillian Nazzaro as the new City Manager and NJIIF Commissioner for the City of Asbury Park. Chairman Tucci thereafter closed the Public Comment period.

17. Closed Session. It was moved by McNamara, seconded by Carroll, that the Board move into Closed Session.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and
Adjournment**

January 24, 2024

Call to Order: Closed Session of the January 24, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:27 a.m. via Zoom conference.

Minutes of Closed Session: December 14, 2023. It was moved by Konopada, seconded by Laurencio that the Minutes of Closed Session from the NJIIF’s meeting of December 14, 2023 be accepted as presented.**

Roll Call:
Aye: Tucci, McNamara, Konopada, Laurencio
Nay: None
Abstain: Carroll, Chumacas, Lazorisak

**Commissioner Carroll was called away after this vote.

It was moved by Lazorisak, seconded by Laurencio, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Konopada, seconded by Laurencio, that the Board return to Open Session.

Roll Call:
Aye Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: None

It was moved by Laurencio, seconded by Lazorisak, to approve all actions presented in Closed Session of the January 24, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Motion and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

GC/Co-Admin Nemeth announced the 2024 meeting notice had the incorrect date for the February meeting and indicated that a new notice would be circulated. He also advised that the February Board meeting will take place on February 28.

18. Adjournment - There being no further business to discuss, it was moved by Konopada, seconded by McNamara, to adjourn the January 24, 2024 Executive Board Meeting.

Roll Call:	
Aye	Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

The NJIIF's January 24, 2024 Meeting was adjourned at 11:20 a.m.



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

CLOSED SESSION MATTERS



Closed Session Motion

For the February 28, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Hollo adv. City of Asbury Park (W003432776) ----- RSA
2. Lewis adv. City of Asbury Park (W003115109)----- RSA
3. Kucza adv. City of Bayonne (W003368864)----- RSA
4. Krupski adv. Township of Old Bridge (W002706890) ----- RSA
5. Castro adv. City of Union City (W003138442)----- RSA
6. Gonzalo adv. City of Union City (W003380681)----- RSA
7. Campana adv. Warren County (W002157193)----- RSA
8. Karatosun adv. Township of Wayne (W002309951)----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Keyes, Thomas adv. City of Bayonne (W002790614) ----- Recovery
2. Young adv. Township of Maplewood (W003357514) ----- Recovery
3. Hand adv. City of Asbury Park (W003962909) ----- Case Update
4. O'Keefe adv. Township of Old Bridge (W003953630)----- Case Update

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Daclan v. Township of Aberdeen (OGC#1984) ----- Case Closure
2. Joseph, D. v. City of Asbury Park (OGC#2132) (Feb) ----- RSA
3. Mignoli (IX) v. City of Asbury Park (OGC#1902)----- Case Closure
4. Barrett v. City of Bayonne (OGC#2291) ----- Case Closure
5. Gergis, Beshoy v. City of Bayonne (OGC#2136) ----- Case Closure
6. Ciccarelli v. Borough of Hasbrouck Heights (OGC#1592) ----- Case Closure
7. Kelly v. Township of Old Bridge (OGC#1765) ----- Case Closure
8. Morales-Benitz v. Borough of Teterboro (OGC#2252) ----- Case Closure
9. Cruz, Ida v. City of Union City (OGC#2169)----- RSA
10. Frometa v. City of Union City (OGC#1990)----- Case Closure
11. Paulter v. City of Union City (OGC#2289) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

12. Banks adv. City of Asbury Park (OGC#2508 / L004268250)
13. Murray adv. City of Asbury Park (OGC#2511 / L004259107)
14. Thompson, Randy v. City of Asbury Park (OGC#2502 / L004254564)
15. Elco Fisherman's Marina LLC adv. City of Bayonne (OGC#2512 / L004260424)
16. Healey adv. City of Bayonne (OGC#2513 / L004266555)
17. 211 Route 17 South LLC v. Borough of Hasbrouck Heights (OGC#2515 / L004260265)
18. Thompson, Jessica v. Township of Old Bridge (OGC#2503 / L004254835)
19. Weingarth v. Township of Old Bridge (OGC#2506 / L004238582)
20. Cabrera v. City of Union City (OGC#2507 / TBA)
21. Caputo v. City of Union City (OGC#2510 / L003712630)
22. Filipowski v. City of Union City (OGC#2514 / L004263150)
23. Quintanilla v. Union City Parking Authority (OGC#2515 / L003853179)
24. Bachan v. Township of Verona (OGC#2509 / L004254675)
25. Germinar v. Township of Wayne (OGC#2517 / L003635342)
26. Perrotta, Danielle v. Township of Wayne (OGC#2405 / L003710181)
27. Perrotta, Stephanie v. Township of Wayne (OGC#2505 / L003710181)