



Wednesday, February 26, 2025

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda

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AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE
HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING
ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE
CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY
OF THE MEETING NOTICE ON THE PUBLIC BULLETIN
BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – January 22, 2025
 - Motion to approve minutes of Executive Board Meeting – January 22, 2025
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman's Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Lazorisak)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - Introduction of and Motion to Approve Resolution NJIIF-P-2025-016,
Appointment of TAA as Actuary for the NJIIF
 - Introduction of and Motion to Approve Resolution NJIIF-P-2025-017,
Appointment of Coalition, Inc. as the NJIIF's Cyber Security Consultant.

- f. Budget/Finance (McNamara)
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development (Chumacas)
- 7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
- 8. Director of Marketing Report (Al Barlas)
- 9. Loss Control Consultant's Report (Tim Weir, PMA)
- 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
- 11. Bill List (Robert Calise)
 - Motion to approve Bill List
- 12. Old Business
- 13. New Business
- 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
- 15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from January 22, 2025 Executive Board Meeting
 - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
 - Motion to return to Open Session.
 - Motion to approve all actions recommended in Closed Session.
- 16. Adjournment
 - Motion to adjourn.



The Executive Board

MINUTES

Executive Board Meeting of January 22, 2025



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

January 22, 2025

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, January 22, 2025, at 10:04 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)**

Beverley Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Denise Callery (City of Asbury Park)

Nicole Fox (Morristown Parking Authority)**

Russell Jones (Township of Livingston)

Adam Nemeth (Borough of Woodland Park)

Monica Orlando (Borough of Milltown)

Kevin O'Sullivan (Township of Verona)

Joe Wassel (Borough of Totowa)

Patrick Wherry (Township of Maplewood)

Sam Yodice, Jr. (Borough of Woodland Park)

Joe Zichelli (Township of Cedar Grove)

NJ IIF Professionals, Risk Managers and Others

Ezio Altamura (GJEM-Otterstedt Agency)

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Alex Best (Fairview Insurance)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C/Recording Secretary)
 Zach Edelman (Fairview Insurance)
 Justin Gallo (Polaris Galax/Risk Manager)
 Tom Hudanish (Lincoln Risk Management)
 Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)**
 Michael Kronyak (Financial Consultant)
 John Matthews (PMA Risk Control Services)
 Trevor Morris (Acrisure)
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Myra Tufaro (Lincoln Risk Management)
 Stephanie Wehrman (PMA TPA)
 Tim Weir (PMA Safety & Loss Control)
 Justin Wilkinson (PMA TPA)**

***Joined the meeting after Roll Call*

2. Approval of the Minutes of the Executive Board Meeting of December 11, 2024. It was moved by Laurencio, Lazorisak, seconded by Carroll, that the Minutes of the NJIIF's December 11, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: None

3. Approval of the Minutes of the Executive Board Meeting of December 27, 2024. It was moved by Carroll, seconded by McNamara, that the Minutes of the NJIIF's December 27, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Laurencio, Lazorisak
Nay: None
Abstain: Konopada

4. Approval of the Minutes of the Executive Board Meeting of December 30, 2024. It was moved by Carroll, seconded by McNamara, that the Minutes of the NJIIF's December 30, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Laurencio, Lazorisak
Nay: None
Abstain: Konopada

5. Approval of the Minutes of the NJIIF Reorganization Meeting of January 8, 2025. It was moved by Konopada, seconded by Laurencio, that the Minutes of the NJIIF's January 8, 2025 Reorganization Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Carroll, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: None

6. Correspondence: No new correspondence; GC/Co-Admin Nemeth reported that DOBI has been provided a copy of the NJIIF's 2023 Audit Report.
7. Finance Report: CFO Calise reported that the final NJIIF financials through the year ending December 31, 2024, including assessments, claims payments and latest investment report, are in the Meeting packet. Calise advised as to the status of the NJIIF's current cash balance and interest rates on cash investments.
8. Chairman's Report: Chairman Tucci announced the Committee Assignments for 2025 as follows:

<u>Budget</u> Heather McNamara – Chairperson Thomas Tucci Thomas Carroll Robert Calise – Advisor Michael Kronyak – Advisor	<u>By-Laws</u> Alex Lazorisak– Chairperson Maureen Chumacas Pat Wherry
<u>Coverage</u> Beverly Konopada – Chairperson Alex Lazorisak Walter Laurencio	<u>Legislative</u> Thomas Carroll - Chairperson Jamie Cryan Joe Wassel Al Barlas - Advisor
<u>New Member Development</u> Maureen Chumacas – Chairperson Thomas Carroll Al Barlas – Advisor	<u>Nominating</u> Heather McNamara – Chairperson Walter Laurencio Beverly Konopada
<u>Professional/Management Oversight</u> Thomas Tucci – Chairperson Walter Laurencio Denise Callery	<u>Safety</u> Alex Lazorisak – Chairperson Joseph Zichelli Kevin O'Sullivan Tim Weir - Advisor

9. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara) No Report.
 - b. By-Law Committee (Chair Thomas Carroll) No Report.
 - c. Legislative Committee (Chair Thomas Carroll). No report.

- d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 18, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci). No Report.
 - f. Budget/Finance Committee (Chair McNamara). No Report.
 - g. Safety/Risk Management Committee (Chair Alex Lazorisak). No Report.
 - h. Member & Development Committee (Chair Maureen Chumacas) No report.
10. Risk Manager’s Report (Polaris Galaxy). Gallo reported that the first installment of assessment invoices have been sent to the membership. Additionally discussions are underway with Cbiz regarding property appraisals for members scheduled for 2025. Finally, he reported that the cover notes and 2025 policies will be sent out shortly,
 11. Director of Marketing Report (Barlas). Barlas reported that the NJIIF has added 7 new members over the past 3 years. He noted that work has begun on supporting 2025 membership renewals and identifying potential new members for 2026.
 12. Loss Control Consultant Report (T. Weir/ PMA Risk Control Services). T. Weir reported that PMA provided onsite risk control services for several members in December, concentrating on planning for 2025. Weir further reminded everyone to ensure that their 2024 OSHA documents were up to date.
 13. TPA Report (PMA /S. Wehrman). S. Wehrman provided an update on aggregate WC claims received through 1/1/25. It was reported that total claims in 2025 are somewhat higher than the 5 year average, however, she noted that NJIIF membership has increased over the past few years. Also, total incurred losses for 2025 to date are well below the 5-year average

It was moved by McNamara, seconded by Laurencio, to approve all Professionals’ Reports.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

14. Bill List. R. Calise noted that the January Bill List is larger than usual due to the payment of premiums for excess insurance, including the new members. It was moved by Lazorisak, seconded by Konopada to approve the January Bill Lists as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak

Nay:	None
Abstain:	None

15. Old Business – None.

16. New Business – None.

17. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

18. Closed Session. It was moved Konopada, seconded by Carroll, that the Board move into Closed Session.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

January 22, 2025

Call to Order: Closed Session of the January 22, 2025 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:28 a.m. via Zoom conference.

Minutes of Closed Session: December 11, 2024. It was moved by Carroll, seconded by Laurencio that the Minutes of Closed Session of the NJIIF's meeting of December 11, 2024 be accepted as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

Minutes of Closed Session: December 27, 2024. It was moved by Carroll, seconded by Laurencio that the Minutes of Closed Session of the NJIIF's meeting of December 27, 2024 be accepted as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak
Nay:	None
Abstain:	Konopada,

It was moved by Lazorisak, seconded by Carroll, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Carroll, seconded by Konopada, that the Board return to Open Session.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

Executive Board Returns to Open Session via Zoom (video and telephonic) conference

It was moved by Konopada, seconded by Lazorisak, to approve all actions presented in Closed Session of the January 22, 2025 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

19. Adjournment - There being no further business to discuss, it was moved by Carroll, seconded by Konopada, to adjourn the January 22, 2025 Executive Board Meeting.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

The NJIIF's January 22, 2025 Meeting was adjourned at 10:58 a.m.

CLOSED SESSION MATTERS



Closed Session Motion

For the February 26, 2025 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Carine adv. City of Bayonne (W003998268) -----RSA
2. Resciniti adv. Township of Cedar Grove (W003780016)-----RSA
3. Nunez adv. City of Union City (W003793566) -----RSA
4. Hopko adv. Warren County (W003344068)-----RSA
5. Philippi adv. Township of Wayne (W001066603)-----RSA
6. Philippi adv. Township of Wayne (W001378310)-----RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Blanton adv. Township of Maplewood (W003630794)-----Recovery
2. Bueno adv. City of Union City (W004253441) -----Pending Matter
3. Cando adv. City of Union City (W004256978) -----Pending Matter
4. Fortunato adv. City of Union City (W004017805) -----Pending Matter

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Farparan v. City of Asbury Park (OGC#2375 / PMA # L003952872) -----Case Closure
2. Ferrari v. City of Asbury Park (OGC#2401 / PMA # L003584017) -----RSA
3. Peterson-Daily v City of Asbury Park (OGC#1992 / PMA # L002894568)----Case Closure
4. Vieiro adv City of Asbury Park (OGC#2495 / PMA # L004232894) -----RSA
5. Aliano, et al v. Twp. of Maplewood (OGC#2330 / PMA # L003579140)-----RSA
6. Mejia v. City of Union City (OGC#2251 / PMA # L003018540) -----Case Closure
7. Nastos v. City of Union City (OGC#2282 / PMA # L003386512) -----Case Closure
8. Duckworth v. Warren County (OGC#2480 / PMA # L004227663) -----Case Closure
9. Napolitano v Borough of Woodland Park (OGC#2432 / PMA # L004227663)Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Armentrout v. City of Asbury Park (OGC#2673 / PMA Claim# L004500351)
2. Cullum v. City of Asbury Park (OGC#2672 / PMA Claim# L004498093)
3. Fombon v. City of Asbury Park (OGC#2676 / PMA Claim# L004501819)
4. Nazzaro adv. City of Asbury Park (OGC#2663 / PMA Claim# L004499416)

5. Rolo v. City of Asbury Park (OGC#2685 / PMA Claim# L003973177)
6. Bridge Brothers v. City of Bayonne (OGC#2678 / PMA Claim# L004504067)
7. Davila v. City of Bayonne (OGC#2680 / PMA Claim# L004504079)
8. Doesburgh & Flores v. Twp. of Bridgewater (OGC#2671 / PMA Claim# TBA)
9. Somerset Corporate Center v. Township of Bridgewater (OGC#2675 / PMA Claim# TBA)
10. Yalamanchilli v. Twp. of Bridgewater (OGC#2674 / PMA Claim# L004501178)
11. 193 Maplewood Assoc. v. Twp. of Maplewood (OGC#2679 / PMA Claim# L004504976)
12. Rivera v. City of Union City (OGC#2677 / PMA Claim# L003978177)
13. Wedgewood Gardens v. Township of Verona (OGC#2686 / PMA Claim# L004540723)
14. Worrell v. Warren County (OGC#2683 / PMA Claim# L004506751)
15. Wright v. Warren County (OGC#2684 / PMA Claim# L004506774)
16. Beneventine v. Township of Wayne (OGC#2681 / PMA Claim# L004506589)
17. Lougheed v. Township of Wayne (OGC#2682 / PMA Claim# L004506722)