



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Thursday, December 14, 2023

**Via Zoom, and in Person for
Executive Board and Professionals
North Jersey Country Club
594 Hamburg Turnpike, Wayne, NJ
10:00am - Open Session
Closed Session Immediately Following**

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

Thursday, December 14, 2023

**Via Zoom, and in Person for
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594 Hamburg Turnpike, Wayne, NJ
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Closed Session Immediately Following**

AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – November 9, 2023
 - Motion to approve minutes of Executive Board Meeting – November 9, 2023
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws
 - c. Legislative (Vieiro)
 - d. Coverage (Konopada)

- Introduction of and Motion to approve Resolution NJIIF-O-2023-023: Authorization to Bind Excess Insurance Policies for 2024.
 - e. Professionals/Management Oversight (Tucci)
 - f. Budget/Finance (McNamara)
 - Motion to open the public hearing for adoption of the 2024 Budget
 - Motion to close the public hearing for of the 2024 Budget
 - Motion to Adopt the NJIIF's 2024 Budget
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development
7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
 8. Director of Marketing Report (Al Barlas)
 9. WC Loss Control Consultant's Report (Tim Weir, PMA)
 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
 11. Bill List (Robert Calise)
 - Motion to approve Bill List
 12. Old Business
 13. New Business
 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)

15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*

- Motion to approve minutes of Closed Session from November 9, 2023 Executive Board Meeting
- Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
- Motion to return to Open Session.
- Motion to approve all actions recommended in Closed Session.

16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of November 9, 2023



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

November 9, 2023

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Thursday, November 9, 2023, at 10:02 a.m. via Zoom video and telephone conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)
Beverley Konopada (Borough of Mantoloking)
Walter Laurencio (City of Union City)
Alex Lazorisak (Warren County)
Donna M. Vieiro (City of Asbury Park)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)
Denise Callery (City of Asbury Park)
Joseph D'Arco (Township of Verona)
Kevin O'Sullivan (Township of Verona)

NJIIF Professionals, Risk Managers and Others

Ezio Altamura (GEM – Otterstedt Agency)
Lou Beckerman (Acrisure)
Robert Calise (CMFO)
Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)
Justin Gallo (Polaris Galaxy/Risk Manager)
Chryzanta K. Hentisz (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
Rija Khan, Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
Michael Kronyak (Financial Consultant)
Angelo Lobosco (Lobosco Insurance Group LLC)
Matthew McArow (GEM – Otterstedt Agency)
Spiro Molfetas (Polaris Galax/Risk Manager)
Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
Joe Razzano (Fairview Insurance)
John Serapiglia (Polaris Galaxy/Risk Manager)
Jennifer Signs (PMA TPA)

Scott Stohrer (PMA Safety & Loss Control)
Myra Tufaro (Lincoln Risk Management)
Tim Weir (PMA Safety & Loss Control)

2. Approval of the Minutes of the Executive Board Meeting of October 26, 2023. It was moved by Konopada, seconded by Vieiro, that the Minutes of the NJIIF's October 26, 2023 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, Konopada, Laurencio, Lazorisak, Vieiro
Nay: None
Abstain:

3. Correspondence: None.
4. Finance Report: CFO Calise reported that the monthly Fund financials through 11/4/23, including assessments and claims payments, are in the/ meeting packets, including the latest investment report.
5. Chairman's Report: Chairman Tucci thanked the Finance Committee for its hard work putting together the 2024 NJIIF Budget.
6. Committee Reports
 - a. Nominating Committee (McNamara) – No report.
 - b. By-Law Committee– No report.
 - c. Legislative Committee (Vieiro) – No report.
 - d. Coverage Committee (Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Tucci). No report.
 - f. Budget/Finance Committee (McNamara). CMFO Calise provided the details of the Third Amended 2023 Budget. It was moved by Lazorisak, seconded by Laurencio, to approve the Third Amended 2023 Budget

Roll Call:
Aye: Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

Heather McNamara (Secretary; Township of Wayne) joins the meeting at 10:13AM

Financial Consultant Kronyak provided highlights of the proposed 2024 NJIIF Budget, which was provided to the Board for review. It was explained that claim projections have been developed with input from the NJIIF's Actuary and Financial Advisor. It

was moved by Laurencio, seconded by Konopada to introduce the 2024 NJIIF Budget as presented.

Roll Call:
Aye Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

- g. Safety/Risk Management Committee (Lazorisak). No report.
- h. Member & Development Committee . No report.
- 7. Risk Manager’s Report (Polaris Galaxy). J. Gallo reported that he anticipates that the Cbiz property appraisals for the next set of members will take place in January, 2024. J. Gallo further provided an update on four new member applications.
- 8. Director of Marketing Report (Barlas). No report.
- 9. Loss Control Consultant Report (PMA/T. Wier). Tim Weir reported that John Matthews has been working with the City of Union City to set-up Safety Meetings, and indicated that progress is being made.
- 10. TPA Report (PMA./J. Signs). J. Signs provided an update on aggregate WC claims received through 11/1/23, including the number of COVID cases. She reported that total claims reported to date in 2023 are substantially lower than for the same period in 2022 and is below the 5-year average. Claims generally continue to be timely reported. Signs explained that the NJIIF has a total of 412 reported COVID cases with 104 related claim petitions filed to date.

It was moved by Lazorisak, seconded by Laurencio to approve all Professionals’ Reports.

Roll Call:
Aye Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

- 11. Bill List. It was moved by Konopada, seconded by Laurencio to approve the November Bill List as presented.

Roll Call:
Aye Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

- 12. Old Business – None.
- 13. New Business – None

14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

Ezio Altamura (GEM – Otterstedt Agency) inquired if the Cbiz property valuations are included in the 2024 proposed budget; J. Gallo advised that the reports have been provided to the NJIIF’s property insurance carrier for their consideration. Additionally, E. Altamura thanked Tim Weir (PMA) for his assistance with Asbury Park’s loss control efforts specifically with the DPW. GC/Co-Administrator Nemeth also thanked Commissioner Vieiro (Asbury Park) and J. Signs (PMA) for their work with Asbury Park’s monthly Workers Compensation claims review meetings, which have helped to reduce the City’s WC claims.

After the public comments. Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved by Konopada, seconded by Lazorisak, that the Board move into Closed Session.

Roll Call:
Aye: Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

The Open Session portion of the November 9, 2023 Executive Board Meeting was suspended at 10:31 a.m.



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and
Adjournment**

November 9, 2023

Call to Order: Closed Session of the November 9, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:37 a.m. via Zoom conference.

16. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Beverley Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Donna M. Vieiro (City of Asbury Park)

Minutes of Closed Session October 26, 2023. It was moved by Vieiro, seconded by McNamara that the Minutes of Closed Session from the NJIIF’s meeting of October 26, 2023 be accepted as presented.

Roll Call:
Aye: Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain:

It was moved by Lazorisak, seconded by McNamara, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Vieiro, seconded by McNamara, that the Board return to Open Session.

Roll Call:	
Aye	Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay:	None
Abstain:	None

Call to Order: Open Session of the November 9, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund resumed at 11:01 a.m. via Zoom conference.

It was moved by McNamara, seconded by Laurencio, to approve all actions presented in Closed Session of the November 9, 2023 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Motion and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

17. Adjournment - There being no further business to discuss, it was moved by Konopada, seconded by McNamara, to adjourn the November 9, 2023 Executive Board Meeting.

Roll Call:	
Aye	Tucci, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay:	None
Abstain:	None

The NJIIF's November 9, 2023 Meeting was adjourned at 11:03 a.m.



NEW JERSEY
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INSURANCE FUND

The Executive Board

CLOSED SESSION MATTERS



Closed Session Motion

For the December 14, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Christie adv. City of Asbury Park (W003018433)----- RSA
2. Gasparyna adv. City of Asbury Park (W002684323) ----- RSA
3. Melendez adv. Township of Wayne (W001784307)----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Reiker adv. Township of Old Bridge (W002814865)----- Recovery
2. Resciniti adv. Township of Cedar Grove (W003780016) ----- Case Update

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Gouldner v City of Asbury Park (2191) ----- Case Closure
2. Gonzalez v. City of Bayonne (1971)----- Case Closure
3. Miller v City of Bayonne (2113) ----- Case Closure
4. Sarantopoulus v Borough of Hasbrouck Heights (2305) ----- Case Closure
5. Thomas v Township of Little Falls (1519) ----- Case Closure
6. Ribaudo v Borough of Roseland (1334) ----- Case Closure
7. Del Campo v. City of Union City (2341)----- RSA
8. Matbagon v. City of Union City (1951) ----- RSA

Coverage Recommendations for New Claims/Litigation:

1. Madera v. City of Asbury Park (2485 / L004216852)
2. Thompson, Randy v. City of Asbury Park (2486 / L003599444)
3. Matthews v. City of Bayonne (OPRA) (2489 / L004221807)
4. Dewing v. Borough of Mantoloking (2478 / TBA)
5. Weekes-Rivera v. Township of Maplewood (2477 / L004196685)
6. Fennessy v. Belek v. Township of Old Bridge
7. Erik Richardson v. Township of Old Bridge (2490 / TBA)
8. Rosas v. Township of Old Bridge (2479 / L004200158)
9. Tolwinski v. Township of Old Bridge (2487 / L003708457)
10. 4409 Palisade Avenue LLC v. City of Union City (2488 / TBA)
11. Duckworth v. Warren County (2480 / TBA)
12. Majuri, Donna v. Township of Wayne (2484 / TBA)