



Wednesday, December 10, 2025

**Meeting Via Zoom Video Conference and in Person
North Jersey Country Club
594 Hamburg Turnpike, Wayne, NJ
10:00am - Open Session
Closed Session Immediately Following**

Agenda

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Closed Session Immediately Following**

AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HERewith TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – November 5, 2025
 - Motion to approve minutes of Executive Board Meeting – November 5, 2025
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman's Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Lazorisak)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)

- f. Budget/Finance (McNamara)
 - Motion to Adopt 2026 NJIIF Budget
 - Introduction and Motion to adopt Second Amended 2025 NJIIF Budget
 - Motion to Approve Resolution NJIIF-O-2025-023 Authorizing NJIIF Office Lease for 100 Passaic Avenue, Fairfield NJ property.
- g. Safety/Risk Management (Lazorisak)
- h. New Member & Development (Chumacas)
 - Consideration of New Member Application of the Borough of Paramus.
 - Motion to approve the Borough of Paramus' application for membership in the NJIIF effective January 1, 2026.
- 7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
- 8. Director of Marketing Report (Al Barlas)
- 9. Loss Control Consultant's Report (Tim Weir, PMA)
- 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
- 11. Bill List (Robert Calise)
 - Motion to approve Bill List
- 12. Old Business
- 13. New Business
- 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)

15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*

- Motion to approve minutes of Closed Session from November 5, 2025 Executive Board Meeting
- Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
- Motion to return to Open Session.
- Motion to approve all actions recommended in Closed Session.

16. Adjournment

- Motion to adjourn.



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of November 5, 2025



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

November 5, 2025

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, November 5, 2025, at 10:02 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Wayne Township)

Tom Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Beverly Konopada (Borough of Mantoloking)

Cpt. Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Kathy Boffa (Township of Livingston)

Denise Callery (City of Asbury Park)

Jamie Cryan (Township of Parsippany-Troy Hills)

Nicole Fox (Morristown Parking Authority)**

Melissa Johnson (Township of Old Bridge)

Russ Jones (Township of Livingston)

Michael Kraus (Township of Verona)

Kevin O'Sullivan (Township of Verona)

Sam Yodice, Jr. (Borough of Woodland Park)

Joe Zichelli, Esq. (Township of Cedar Grove)

NJIIF Professionals, Risk Managers and Others

Ezio Altamura (GJEM-Otterstedt Agency)

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Bill Baskay (PMA Safety & Loss Control)

Alex Best (Fairview Insurance)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C/Recording Secretary)

Justin Gallo (Polaris Galax/Risk Manager)

Carol Karp (Acrisure)
 Angelo Lobosco (Lobosco Insurance Group)**
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Joe Razzano (Fairview Insurance)
 Wayne Ring (Brown & Brown)
 Jennifer Signs (PMA TPA)
 Myra Tufaro (Lincoln Risk Management)
 Cindy Villagran (Acrisure)
 Danielle Voda (Fairview Insurance)
 Stephanie Wehrman (PMA TPA)
 Tim Weir (PMA Safety & Loss Control)
 Jack Zisa (Regional Risk Managers)**

***Joined the meeting after Roll Call*

2. Approval of the Minutes of the Executive Board Meeting of October 22, 2025. It was moved by Konopada, seconded by Carroll, that the Minutes of the NJIIF's October 22, 2025 Executive Board Meeting be accepted as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	

3. Correspondence: None.
4. Finance Report: CFO Calise reported that the NJIIF financials through November 2, 2025, including assessments, claims payments and latest investment report, are in the meeting packet. Calise advised as to the status of the NJIIF's current cash balance and interest rates on cash investments.
5. Chairman's Report: No report.
6. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara) No report.
 - b. By-Law Committee (Chair Alex Lazorisak) No report.
 - c. Legislative Committee (Chair Thomas Carroll). No report.
 - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci). No report.

7. Budget/Finance Committee (Chair McNamara). McNamara introduced the 2026 Budget, which was provided to the Board for review. CMFO Calise provided additional details. It was explained that claim projections have been developed with input from the NJIIF's Actuary. Further, J. Gallo commented that the budget line for excess insurance is based on preliminary estimates and that he should have the final quotes by late November.

It was moved by McNamara, seconded by Laurencio to introduce the 2026 Budget as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

- f. Safety/Risk Management Committee (Chair Alex Lazorisak). Lazorisak noted that the County is in the process of developing an AI policy and that once reviewed by PMA and GC/Co-Admin Nemeth he will share with the Members.
- g. Member & Development Committee (Chair Maureen Chumacas) No report.
8. Risk Manager's Report (Polaris Galaxy). J. Gallo advised that Acrisure/Polaris Galaxy will have a booth at the League of Municipalities in Atlantic City.
9. Director of Marketing Report (Barlas). Barlas reported that underwriting for numerous prospective members is underway and that proposals will begin being submitted later this month.
10. Loss Control Consultant Report (PMA/T. Weir). Weir reported that PMA provided onsite risk control services to 14 members over the last month, in addition to online/phone contacts with Brokers and Risk Managers, including but not limited to participation in safety meetings, loss cause focus issues, compliance-based education, assistance with PEOSH related issues, and other areas needing risk control assistance. Additionally, Weir reported that Verona DPW took first place in the October 9, 2025 Snow Plow Rodeo. Finally, Weir reminded the members of upcoming PMA online training, including a December 11, 2025 session "*When Vehicle Crashes Occur: Follow this Simple, Effective Approach*".
11. TPA Report (J. Signs/PMA TPA). J. Signs provided an update on aggregate WC claims received through 11/1/25. It was reported that to-date, several Members have no reported claims for 2025, and that for those claims filed so far in 2025, many Members have 100% on-time reporting. Further, Signs reported that no new COVID claims have been received since 2023, and reported that out of 110 related claim petitions, only 23 remain open.

It was moved by Carroll, seconded by McNamara, to approve all Professionals' Reports.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

12. Bill List. It was moved by McNamara, seconded by Konopada to approve the November Bill List as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

13. Old Business – None.

14. New Business – None.

15. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

16. Closed Session. It was moved Lazorisak, seconded by Carroll, that the Board move into Closed Session to consider the matters listed on the Amended Closed Session Matters agenda.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

November 5, 2025

Call to Order: Closed Session of the November 5, 2025 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:22 a.m. via Zoom conference.

Minutes of Closed Session: October 22, 2025. It was moved by Konopada, seconded by McNamara that the Minutes of Closed Session of the NJIIF's meeting of October 22, 2025 be accepted as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

It was moved by Konopada, seconded by Laurencio, that the WC and ML Claims recommendations and General Counsel's Report for the matters listed on the Amended Closed Session Matters agenda be accepted as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

It was moved by Carroll, seconded by McNamara, that the Board return to Open Session.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

Executive Board Returns to Open Session via Zoom (video and telephonic) conference at 10:48 a.m.

It was moved by Carroll, seconded by Laurencio, to approve all actions presented in Closed Session of the November 5, 2025 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Amended Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

Prior to adjournment of the meeting, Chairman Tucci noted that several claims presented in closed session involved e-bikes; Chairman Tucci asked Risk Manager Gallo to look into the insurance industry's stance on e-bikes, and Gallo noted that most of the members have been following police department guidance.

17. Adjournment - There being no further business to discuss, it was moved by McNamara, seconded by Konopada, to adjourn the November 5, 2025 Executive Board Meeting.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

The NJIIF's November 5, 2025 Meeting was adjourned at 10:52 a.m.

***CLOSED SESSION MATTERS
DECEMBER 10, 2025***



Closed Session Agenda

For the December 10, 2025 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Branin adv. City of Asbury Park (W003169139)----- RSA
2. Alvarado adv. City of Union City (W004278441) ----- RSA
3. Custer adv. Warren County (W003890215)----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Jaworski adv. City of Bayonne (W003849954)----- Recovery
2. Fortunato adv. City of Union City (W004017805) ----- Case Update

Multi-Line Fund Claim Matters

Property Damage Payment Requests

1. Township of Livingston (L004620493; DOL: 7/5/25) ----- \$45,538.97
2. Township of Parsippany-Troy Hills (L005002426; DOL: 9/26/25)----- \$43,133.00

Case Update Reports or Requests for Settlement Authority (RSA)

1. Lechadores v. City of Bayonne (OGC# 2286 / PMA Claim# L003782190) ----- Case Closure
2. Linder v. City of Bayonne (OGC# 2246 / PMA Claim# L003340270) ----- Case Closure
3. Monroe v. City of Bayonne (OGC# 2250 / PMA Claim# L003515107)----- Case Closure
4. Kozak/Giordano v Twp. of Maplewood (OGC# 2330 / PMA Claim# L003579140)----- RSA
5. Nash v. Township of Maplewood (OGC# 2142 / PMA Claim# L003386617) ----- Case Closure
6. Jimenez v. Borough of Wanaque (OGC# 2161 / PMA Claim# L003378457) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Bazer v. City of Asbury Park (OGC# 2784 / PMA Claim# L004988927)
2. Carter v. City of Asbury Park (OGC# 2785 / PMA Claim# L005032562)
3. Gilliard-Twitty v. City of Asbury Park (OGC# 2783 / PMA Claim# L005022790)
4. Postell & Lewis v. City of Asbury Park (OGC# 2782 / PMA Claim# L005032806)
5. Parrish v. City of Bayonne (OGC# 2781 / PMA Claim# L005021364)
6. Risis v. Township of Livingston
7. Davenport v. Borough of North Haledon (OGC# 2779 / PMA Claim# L005020836)
8. VFW v. Borough of Roseland (OGC# 2777 / PMA Claim# L005017437)
9. Bravo v. City of Union City (OGC# 2780 / PMA Claim# L005021050)
10. Briceno v. City of Union City (OGC# 2778 / PMA Claim# L005019650)
11. Allen v. Township of Verona (OGC# 2775 / PMA Claim# L004944027)
12. Restore Native Plants v. Borough of Wanaque (OGC# 2776 / PMA Claim# L005016653)