



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Thursday, November 9, 2023

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

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AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – October 26, 2023
 - Motion to approve minutes of Executive Board Meeting – October 26, 2023
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws
 - c. Legislative (Vieiro)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - f. Budget/Finance (McNamara)
 - Introduction of and Motion to Approve Third Amended 2023 NJIIF Budget
 - Introduction of 2024 NJIIF Combined Budget

- g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development
7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
 8. Director of Marketing Report (Al Barlas)
 9. WC Loss Control Consultant's Report (Tim Weir, PMA)
 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
 11. Bill List (Robert Calise)
 - Motion to approve Bill List
 12. Old Business
 13. New Business
 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from September 28, 2023 Executive Board Meeting
 - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
 - Motion to return to Open Session.
 - Motion to approve all actions recommended in Closed Session.
 16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of October 26, 2023



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

October 26, 2023

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Thursday, October 26, 2023, at 10:03 a.m. via Zoom video and telephone conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Keith Kazmark (Borough of Woodland Park)

Beverley Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Donna M. Vieiro (City of Asbury Park)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

Tom Carroll (Borough of Wanaque)

Joseph D'Arco (Township of Verona)

Kevin O'Sullivan (Township of Verona)

NJIIF Professionals, Risk Managers and Others

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator) Lou Beckerman (Acrisure)

Robert Calise (CMFO) Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Justin Gallo (Polaris Galaxy/Risk Manager)

Rija Khan, Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Angelo Lobosco (Lobosco Insurance Group LLC)

Matthew McArow (GEM – Otterstedt Agency)

Spiro Molfetas (Polaris Galax/Risk Manager)

Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

John Serapiglia (Polaris Galaxy/Risk Manager)

Jennifer Signs (PMA TPA)

Scott Stohrer (PMA Safety & Loss Control)

Peter Soriero (SIP)
Myra Tufaro (Lincoln Risk Management)
Tim Weir (PMA Safety & Loss Control)

Chairman Tucci announced that this is Commissioner Kazmark's last meeting as the representative from Woodland Park; Chairman Tucci thanked Keith for his many years of service to the NJIIF.

2. Approval of the Minutes of the Executive Board Meeting of September 28, 2023. It was moved by Lazorisak, seconded by Vieiro, that the Minutes of the NJIIF's September 28, 2023 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, Kazmark, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: Konopada, Laurencio

3. Correspondence: GC/Co-Administrator Nemeth reported that his office received an email from DOBI with a checklist of items required to be posted on the NJIIF website; the only item missing is the 12/31/22 Audit Report. Nemeth advised that a reply will be provided explaining that the subject reports are being prepared. h
4. Finance Report: CFO Calise reported that the monthly Fund financials through 10/22/23, including assessments and claims payments, are in the/ meeting packets, including the latest investment report.
5. Chairman's Report: Chairman Tucci asked GC/Co-Administrator Nemeth to provide a status on the police liability training. GC/Co-Administrator Nemeth reported that they are working with the Ambrose Group to coordinate both general and member-specific training.
6. Committee Reports
 - a. Nominating Committee (McNamara) – No report.
 - b. By-Law Committee (Kazmark) – No report.
 - c. Legislative Committee (Vieiro) – No report.
 - d. Coverage Committee (Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Tucci). No report.
 - f. Budget/Finance Committee (McNamara). No report.
 - g. Safety/Risk Management Committee (Lazorisak). Following details provided by GC/Co-Administrator Nemeth regarding the new Auto UM/UIM limits adopted by the State, it was moved by Kazmark, seconded by Laurencio, to approve Resolution

NJIIF-O-2023-002A: Amended Auto Liability Uninsured/Underinsured Elections for 2023.

Roll Call:
Aye: Tucci, Kazmark, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

- h. Member & Development Committee (Kazmark) No report.
7. Risk Manager's Report (Polaris Galaxy). J. Gallo reported that all Member submissions have been made, and that the Cbiz property appraisal reports for the first three Members have been received.
8. Director of Marketing Report (Barlas). Barlas reported that the five potential new member applications are being evaluated.
9. Loss Control Consultant Report (PMA/T. Wier). Tim Weir provided an update as to PMA's direct risk control services for members, including support for PEOSHA compliance. PMA's Safety Seen monthly newsletter has been circulated. Additionally, Weir announced that the Snow Plow Rodeo was a success with 5 member municipalities and 22 operators participating. Weir provided details on upcoming training sessions regarding OSHA recordkeeping and Risk Management strategies.
10. TPA Report (PMA.J. Signs). Jennifer Signs provided an update on aggregate WC claims received through 10/1/23, including the number of COVID cases. She reported that the total claims reported to date in 2023 are substantially lower than for the same period in 2022 and is below the 5-year average. Claims generally continue to be timely reported. It was moved by Vieiro seconded by Konopada to approve all Professionals' Reports.

Roll Call:
Aye Tucci, Kazmark, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

11. Bill List. It was moved by Lazorisak, seconded by Kazmark to approve the October Bill List as presented.

Roll Call:
Aye Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

12. Old Business – None.
13. New Business – None
14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting. There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved by Lazorisak, seconded by Laurencio, that the Board move into Closed Session.

Roll Call:	
Aye:	Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Veiro
Nay:	None
Abstain:	None

The Open Session portion of the October 26, 2023 Executive Board Meeting was suspended at 10:35 a.m.



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and
Adjournment**

October 26, 2023

Call to Order: Closed Session of the October 26, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:37 a.m. via Zoom conference.

16. Roll Call:

Executive Board Members

- Chairman: Thomas Tucci (Township of Wayne)
- Secretary: Heather McNamara (Township of Wayne)
- Keith Kazmark (Borough of Woodland Park)
- Beverley Konopada (Borough of Mantoloking)
- Walter Laurencio (City of Union City)
- Alex Lazorisak (Warren County)
- Donna M. Vieiro (City of Asbury Park)

Minutes of Closed Session September 28, 2023. It was moved by Vieiro, seconded by Kazmark that the Minutes of Closed Session from the NJIIF’s meeting of September 28, 2023 be accepted as presented.

Roll Call:	
Aye:	Tucci, Kazmark, Lazorisak, McNamara, Vieiro
Nay:	None
Abstain:	Konopada, Laurencio

It was moved by Konopada, seconded by Vieiro, that the WC and ML Claims recommendations and General Counsel’s Report be accepted as presented.

Roll Call:	
Aye	Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Vieiro, seconded by Kazmark, that the Board return to Open Session.

Roll Call:
Aye Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

Call to Order: Open Session of the October 26, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund resumed at 11:06 a.m. via Zoom conference.

It was moved by Laurencio, seconded by Kazmark, to approve all actions presented in Closed Session of the October 26, 2023 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Motion and the coverage positions recommended in Closed Session.

Roll Call:
Aye Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

17. Adjournment - There being no further business to discuss, it was moved by Vieiro, seconded by Kazmark, to adjourn the October 26, 2023 Executive Board Meeting.

Roll Call:
Aye Tucci, Kazmark, Konopada, Laurencio, Lazorisak, McNamara, Vieiro
Nay: None
Abstain: None

The NJIIF's October 26, 2023 Meeting was adjourned at 11:13 a.m.



NEW JERSEY
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The Executive Board

CLOSED SESSION MATTERS



Closed Session Motion

For the November 9, 2023 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Hopkins adv. Borough of Roselle Park (W001267952)----- RSA
2. Moore adv. Wayne Board of Education (W001069533)----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Godwin adv. Township of Maplewood (W003866764)----- Case Update
2. Lopez adv. Borough of Wanaque (W003866064) ----- Case Update

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. Salik Hinton v. City of Asbury Park (1511) ----- Case Closure
2. Ernest Mignoli VI v. City of Asbury Park(1894) ----- Case Closure
3. Larino, K. v. City of Bayonne (1594)----- Case Closure
4. Fofana, Moussa v. Township of Old Bridge (2199)----- Case Closure
5. Patel v. Township of Old Bridge (2090) ----- Case Closure
6. Zampini, Estate of v. Township of Old Bridge (2076) ----- RSA
7. Castro, Freddie v. City of Union City (2249) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

1. Lake Group AP LLC v. City of Asbury Park (2471 / L004195362)
2. Peterson-Daily v. City of Asbury Park (2470 TBA)
3. Schaffer v. City of Bayonne
4. Dowling v. Township of Maplewood (2473 / L004195363)
5. Levitt v. Township of Maplewood (2474 / L003908884)
6. Martin v. Township of Old Bridge (2472 / L003125092)