



**NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND**

**Wednesday, November 6, 2024**

**Meeting via Zoom Video Conference  
10:00am - Open Session  
Closed Session Immediately Following**

**Amended Agenda and Reports**



**Wednesday, November 6, 2024**

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**AMENDED AGENDA**

Meeting Called to Order – 10:00am – Open Public Meetings Act Read

**OPEN PUBLIC MEETINGS ACT**

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – October 23, 2024
  - Motion to approve minutes of Executive Board Meeting – October 23, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
  - a. Nominating (McNamara)
  - b. By-Laws (Carroll)
  - c. Legislative (Carroll)
  - d. Coverage (Konopada)
  - e. Professionals/Management Oversight (Tucci)
  - f. Budget/Finance (McNamara)
  - g. Safety/Risk Management (Lazorisak)
  - h. New Member & Development (Chumacas)

7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
8. Director of Marketing Report (Al Barlas)
9. Loss Control Consultant's Report (Tim Weir, PMA)
10. TPA Report (Jennifer Signs, PMA)
  - Motion to approve all Professionals' Reports
11. Bill List (Robert Calise)
  - Motion to approve Bill List
12. Old Business
13. New Business
14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
    - Motion to approve minutes of Closed Session from September 25, 2024 Executive Board Meeting
    - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
    - Motion to return to Open Session.
    - Motion to approve all actions recommended in Closed Session.
  16. Adjournment



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***MINUTES***

Executive Board Meeting of October 23, 2024





**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING**

**October 23, 2024**

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, October 23, 2024, at 10:00 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Beverley Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

Jamie Cryan (Township of Parsippany-Troy Hills)

Joseph D'Arco (Township of Verona)\*\*

Katelyn Haroldson (Township of Mine Hill)\*\*

Lillian L. Nazzaro, Esq. (City of Asbury Park)

Kevin O'Sullivan (Township of Verona)\*\*

Joseph Wassel (Borough of Totowa)

Patrick Wherry (Township of Maplewood)

NJIIF Professionals, Risk Managers and Others

Ezio Altamura ((GEM – Otterstedt Agency)

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Nancy DiMartino (Eric J. Nemeth, P.C/Recording Secretary)

*Zach Edelman* (Fairview Insurance)

Patricia Fahy (NAIMC)

Justin Gallo (Polaris Galax/Risk Manager)  
 Katelyn Gamba, Esq. (Eric J. Nemeth, P.C.-Office of General Counsel/Co-Administrator)  
 Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)  
 Michael Kronyak (Financial Consultant)  
 John Matthews (PMA Risk Control Services)\*\*  
 Trevor Morris (Acrisure)\*\*  
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)  
 John Serapiglia (Polaris Galax/Risk Manager)  
 Jennifer Signs (PMA TPA)  
 Peter Soriero (SIP)  
 Myra Tufaro (Lincoln Risk Management)  
 Tim Weir (PMA Risk Control Services)

*\*\*Joined the meeting after Roll Call*

2. Approval of the Minutes of the Executive Board Meeting of September 25, 2024. It was moved by Konopada, seconded by Chumacas, that the Minutes of the NJIIF’s September 25, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: Carroll

3. Correspondence: None.
4. Finance Report: Financial Consultant Michael Kronyak provided the Finance Report on behalf of CFO Calise. Kronyak reported that the monthly NJIIF financials through October 18, 2024, including assessments, claims payments and latest investment report are provided in the Meeting packet. Kronyak advised as to the status of the NJIIF’s current cash balance, interest rates on cash investments and estimated 2024 interest income. Kronyak also reported that 2025 budget preparation is underway.
5. Chairman’s Report: No report.
6. Committee Reports
  - a. Nominating Committee (Chair Heather McNamara) No Report.
  - b. By-Law Committee (Chair Thomas Carroll) No Report.
  - c. Legislative Committee (Chair Thomas Carroll). No report.
  - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
  - e. Professionals Committee (Chair Thomas Tucci). Chairman Tucci introduced Resolution NJIIF-P-2024-025, Appointment of Shah Law Group LLC to the NJIIF’s approved Panel Defense Counsel list for Multi-Line Matters for 2024.



It was moved by Lazorisak, seconded by Carroll, to approve Resolution NJIIF-P-2024-025, appointing Shah Law Group LLC to the NJIIF's approved Panel Defense Counsel list for Multi-Line Matters for 2024.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

- f. Budget/Finance Committee (Chair McNamara). No report.
- g. Safety/Risk Management Committee (Chair Alex Lazorisak). No report, however, Chairman Tucci reminded everyone that it is leaf season and caution should be exercised during leaf collection, including parking vehicles where leaves have been piled up.
- h. Member & Development Committee (Chair Maureen Chumacas) No report.
- 7. Risk Manager's Report (Polaris Galaxy). J. Gallo reported that all excess policy renewals have been submitted for 1/1/25. Gallo further reported that Phase3 of the Cbiz property appraisals will begin in January 2025.
- 8. Director of Marketing Report (Barlas). Barlas reported that eight prospective new member applications have been submitted to underwriting, which will be evaluated with the New Member Committee.
- 9. Loss Control Consultant Report (T. Wier/ PMA Risk Control Services). Weir reported that PMA participated in Safety Program development with numerous Members during September and continues to set-up in person visits for safety-related matters. Additionally, Weir reported that a second chain saw safety class was held on October 1<sup>st</sup> with a good turnout. Weir also reported that the 2024 Snow Plow Rodeo was held in Verona and was well attended. Lastly, Weir advised that their latest Safety Seen newsletter was distributed.
- 10. TPA Report (PMA /J. Signs). PMA provided an update on aggregate WC claims received through 10/1/24. It was reported that total claims in 2024 are somewhat higher than the 5 year average, however the total incurred losses for 2024 to date are well below the 5-year average. Further, the NJIIF has a total of 415 reported COVID cases with 110 related claim petitions filed to date. No new COVID claims have been received this year.

It was moved by McNamara, seconded by Carroll, to approve all Professionals' Reports.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

11. Bill List. It was moved by Konopada, seconded by McNamara to approve the October Bill Lists as presented.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

12. Old Business – None.

13. New Business – None.

14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved Carroll, seconded by Konopada, that the Board move into Closed Session.

Roll Call:	
Aye:	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

**October 23, 2024**

Call to Order: Closed Session of the October 23, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:23 a.m. via Zoom conference.

Minutes of Closed Session: September 25, 2024. It was moved by Konopada, seconded by Chumacas that the Minutes of Closed Session of the NJIIF’s meeting of September 25, 2024 be accepted as presented.

Roll Call:
Aye: Tucci, McNamara, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: Carroll

It was moved by McNamara, seconded by Carroll, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Carroll, seconded by McNamara, that the Board return to Open Session.

Roll Call:
Aye Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay: None
Abstain: None

It was moved by Konopada, seconded by Laurencio, to approve all actions presented in Closed Session of the October 23, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

16. Adjournment - There being no further business to discuss, it was moved by Carroll, seconded by Konopada, to adjourn the October 23, 2024 Executive Board Meeting.

GC/Co-Administrator Nemeth reminded all members that the next Executive Board Meeting is November 6, 2024.

Roll Call:	
Aye	Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak
Nay:	None
Abstain:	None

The NJIIF's October 23, 2024 Meeting was adjourned at 10:58 a.m.



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*The Executive Board*

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***AMENDED CLOSED SESSION MATTERS***

November 6, 2024



## Amended Closed Session Motion

### For the November 6, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

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Following are the matters to be discussed in Closed Session:

#### **Workers Compensation Fund Claim Matters**

##### Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Giarratana adv. Borough of Hasbrouck Heights (W002737240)----- RSA
2. Castillo adv. City of Union City (W003091939 )----- RSA

##### Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Sommerville adv. City of Union City (W003796136) ----- Recovery
2. Torres adv. City of Union City (W004174214)----- Recovery
3. Velez adv. City of Union City (W003792048)----- Pending Matter

#### **Multi-Line Fund Claim Matters**

##### Case Update Reports or Requests for Settlement Authority (RSA):

1. Mignoli (XI) v. City of Asbury Park (OGC# 1933/PMA#L002789315) - Case Closure
2. Ghoubril v City of Bayonne (OGC#2382/PMA#L003346742)----- Case Closure
3. Del Campo v. City of Union City (OGC#2341/PMA#L003869023)----- Case Closure
4. Poggi v City of Union City (OGC#2171/PMA#L003419265) ----- RSA
5. Pujol v. Union City Parking Auth (OGC #2118/PMA#L003301101)----- Case Closure
6. Della Terza v. Warren County (OGC#2151/PMA#L003399818) ----- Case Closure

##### Coverage Recommendations for New Claims/Litigation:

1. Carney v. City of Asbury Park (OGC#2636 / L004442699)
2. Bellome v. City of Bayonne (OGC#2631 / L004414503)
3. Burnette Lot 7 LLC v. Township of Maplewood (OGC#2637 / L004436979)
4. Palya v. Township of Old Bridge (OGC#2630 / L004440334)
5. Gupta v. Township of Parsippany-Troy Hills (OGC#2632 / L004431321)
6. City of Union City v. City of Hoboken (OGC#2638 / L004446165)
7. My Smile Dental v. City of Union City (OGC#2635 / TBA)
8. Valcara Asset Mgmt. v. City of Union City (OGC#2634 / L004443696)
9. McLoughlin v. Township of Verona (OGC#2633 / L004435876)
10. Boyce v. Warren County (OGC#2629 / L004437323)