



**NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND**

Wednesday, October 23, 2024

**Meeting via Zoom Video Conference
10:00am - Open Session
Closed Session Immediately Following**

Agenda and Reports

Wednesday, October 23, 2024

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Closed Session Immediately Following**

AGENDA

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – September 25, 2024
 - Motion to approve minutes of Executive Board Meeting – September 25, 2024
3. Correspondence
4. Finance Report- (Robert Calise)
5. Chairman’s Report
6. Committee Reports
 - a. Nominating (McNamara)
 - b. By-Laws (Carroll)
 - c. Legislative (Carroll)
 - d. Coverage (Konopada)
 - e. Professionals/Management Oversight (Tucci)
 - Motion to approve Resolution NJIIF-P-2024-025, Appointment of Additional Panel Defense Counsel for Multi-Line Matters for 2024 (Shah Law Group LLC)

- f. Budget/Finance (McNamara)
 - g. Safety/Risk Management (Lazorisak)
 - h. New Member & Development (Chumacas)
7. Risk Manager's Report (John Serapiglia, Polaris Galaxy)
 8. Director of Marketing Report (Al Barlas)
 9. Loss Control Consultant's Report (Tim Weir, PMA)
 10. TPA Report (Jennifer Signs, PMA)
 - Motion to approve all Professionals' Reports
 11. Bill List (Robert Calise)
 - Motion to approve Bill List
 12. Old Business
 13. New Business
 14. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)
15. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*
 - Motion to approve minutes of Closed Session from September 25. 2024 Executive Board Meeting
 - Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel's report as presented.
 - Motion to return to Open Session.
 - Motion to approve all actions recommended in Closed Session.
 16. Adjournment



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

MINUTES

Executive Board Meeting of September 25, 2024



THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

September 25, 2024

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, September 25, 2024, at 10:04 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)
Maureen Chumacas (Borough of Roseland)**
Beverley Konopada (Borough of Mantoloking)
Walter Laurencio (City of Union City)
Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)
Denise Callery (City of Asbury Park)
Lillian L. Nazzaro, Esq. (City of Asbury Park)
Monica Orlando (Borough of Milltown)
Kevin O'Sullivan (Township of Verona)
Joseph Wassel (Borough of Totowa)

NJIIF Professionals, Risk Managers and Others

David Balken (Balken Risk)
Al Barlas (Director of Marketing/Co-Administrator)
Robert Calise (CMFO)
Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)
Zach Edelman (Fairview Insurance)
Patricia Fahy (NAIMC)
Justin Gallo (Polaris Galax/Risk Manager)
Katelyn Gamba, Esq. (Eric J. Nemeth, P.C.-Office of General Counsel/Co-Administrator)
Chryzanta K. Hentisz, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)
Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)
Michael Kronyak (Financial Consultant)

Angelo Lobosco (Lobosco Insurance Group)
 John Matthews (PMA Risk Control Services)
 Mathew McArow (GEM – Otterstedt Agency)
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)
 Miriam Perez (Township of Maplewood)
 John Serapiglia (Polaris Galax/Risk Manager)
 Jennifer Signs (PMA TPA)
 Peter Soriero (SIP)
 Scott Stohrer (PMA Risk Control Services)
 Myra Tufaro (Lincoln Risk Management)
 Tim Weir (PMA Risk Control Services)
 Justin Wilkinson (PMA TPA)

**Joined the meeting after Roll Call

(Chairman Tucci announced that Commissioner Lillian L. Nazzaro, Esq. (City of Asbury Park) will be voting today in the absence of Commissioner Carroll).

2. Approval of the Minutes of the Executive Board Meeting of August 7, 2024. It was moved by Lazorisak, seconded by Laurencio, that the Minutes of the NJIIF’s August 7, 2024 Executive Board Meeting be accepted as presented.

Roll Call:
Aye: Tucci, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: Konopada, Nazzaro

3. Correspondence: GC/Co-Administrator Nemeth reported that no new letters were received during the past month, however he advised that there has been regular email communications with DOBI regarding the status of the NJIIF’s 2023 Audit Report.
4. Finance Report: CFO Calise reported that the monthly NJIIF financials through September 19, 2024, including assessments, claims payments and latest investment report, are in the Meeting packet. Calise advised as to the status of the NJIIF’s current cash balance, interest rates on cash investments and estimated 2024 interest income. Calise also reported that he has started preparing the draft 2025 Budget.
5. Chairman’s Report: Chairman Tucci reminded the Members to be aware that PSE&G road projects will at times result in defects that create dangerous conditions, and that inspections following those projects are recommended, along with follow up notice to PSE&G, where necessary, to return to finish their work. He also reminded Members to be aware of the hazards created by piling leaves in streets.
6. Committee Reports
 - a. Nominating Committee (Chair Heather McNamara) No Report.
 - b. By-Law Committee (Chair Thomas Carroll) No Report.

- c. Legislative Committee (Chair Thomas Carroll). No report.
 - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 15, Closed Session, below.
 - e. Professionals Committee (Chair Thomas Tucci). No report.
 - f. Budget/Finance Committee (Chair McNamara). No report.
 - g. Safety/Risk Management Committee (Chair Alex Lazorisak). Commissioner Lazorisak reported that the Federal Highway Administration and DOT have been discussing how to address increasing motor vehicle incidents where electric vehicles (“EV”) have gone through existing guardrails; EVs are twice as heavy as gas-powered vehicles and there have been several deadly accidents involving EVs going through guardrails.
 - h. Member & Development Committee (Chair Maureen Chumacas) Director of Marketing Barlas reported that out of 8 prospective new members, 5 of those have already submitted underwriting documents.
7. Risk Manager’s Report (Polaris Galaxy). J. Gallo thanked all Members and Risk Managers for submitting renewals on time. J. Gallo further advised that the final Cbiz reports were received and distributed to the Members. Finally, J. Gallo mentioned that Polaris Galaxy will have a booth at the League of Municipalities in Atlantic City.
 8. Director of Marketing Report (Barlas). See Mr. Barlas’ comments above under the Member & Development Committee Report.
 9. Loss Control Consultant Report (T. Wier/ PMA Risk Control Services). Weir reported that PMA participated in Safety Program development with numerous Members during August and continues to set-up in person visits for safety-related matters. Additionally, Weir reported that the “Designated Employee Representative” seminar was conducted through Dynamic Testing Service in Asbury Park in August. Weir also advised that there are several upcoming events, including a Steel Chain Saw class to be held in Maplewood and the Annual Snowplow Rodeo hosted by Verona. Lastly, T. Weir advised that their latest Safety Seen newsletter was distributed.
 10. TPA Report (PMA /J. Signs). PMA provided an update on aggregate WC claims received through 9/1/24. It was reported that total claims in 2024 are somewhat higher than the 5 year average, however the total incurred losses for 2024 to date are well below the 5-year average. Further, the NJIIF has a total of 420 reported COVID cases with 110 related claim petitions filed to date. No new COVID claims have been received this year.

It was moved by Konopada, seconded by Nazzaro, to approve all Professionals’ Reports.

Roll Call:	
Aye:	Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay:	None
Abstain:	None

11. Bill List. It was moved by Nazzaro, seconded by Chumacas to approve the September Bill Lists as presented.

Roll Call:
Aye: Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay: None
Abstain: None

12. Old Business – None.

13. New Business – None.

14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved Konopada, seconded by Lazorisak, that the Board move into Closed Session.

Roll Call:
Aye: Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay: None
Abstain: None

1.



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

September 25, 2024

Call to Order: Closed Session of the September 25, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:35 a.m. via Zoom conference.

Minutes of Closed Session: August 7, 2024. It was moved by Lazorisak, seconded by Laurencio that the Minutes of Closed Session from the NJIIF’s meeting of August 7, 2024 be accepted as presented.

Roll Call:
Aye: Tucci, Chumacas, Laurencio, Lazorisak
Nay: None
Abstain: Konopada, Nazzaro

It was moved by Lazorisak, seconded by Nazzaro, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

Roll Call:
Aye Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay: None
Abstain: Each Executive Board Member abstains as to claims against its Member entity.

It was moved by Konopada, seconded by Laurencio, that the Board return to Open Session.

Roll Call:
Aye Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay: None
Abstain: None

It was moved by Nazzaro, seconded by Laurencio, to approve all actions presented in Closed Session of the September 25, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

Roll Call:	
Aye	Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay:	None
Abstain:	Each Executive Board Member abstains as to claims against its Member entity.

Adjournment - There being no further business to discuss, it was moved by Lazorisak, seconded by Laurencio, to adjourn the September 25, 2024 Executive Board Meeting.

Roll Call:	
Aye	Tucci, Chumacas, Konopada, Laurencio, Lazorisak, Nazzaro
Nay:	None
Abstain:	None

The NJIIF's September 25, 2024 Meeting was adjourned at 11:28 a.m.



NEW JERSEY
INTERGOVERNMENTAL
INSURANCE FUND

The Executive Board

CLOSED SESSION MATTERS

October 23, 2024



Closed Session Motion

For the October 23, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund

Following are the matters to be discussed in Closed Session:

Workers Compensation Fund Claim Matters

Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Ratiniak adv. City of Bayonne (W003965961)----- RSA
2. Fortunato adv. City of Union City (W004017805) ----- RSA

Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Estrella adv. City of Union City (W004179372)----- Pending Matter
2. Rodriguez adv. City of Union City (W003774807) ----- Pending Matter
3. Struble adv. Township of Wayne (W003953086) ----- Pending Matter
4. Valentin adv. Township of Wayne (W004011320)----- Pending Matter
5. Martin adv. City of Asbury Park (W003802729) ----- Case Closure
6. Godwin adv. Township of Maplewood (W003866764) ----- Case Closure
7. Lopez adv. Borough of Wanaque (W003866064) ----- Case Closure
8. Munoz adv. Township of Wayne (W003858013)----- Case Closure

Multi-Line Fund Claim Matters

Case Update Reports or Requests for Settlement Authority (RSA):

1. ACLU v. City of Asbury Park (OGC#1863 / L002714779) ----- Case Closure
2. Finley v. City of Bayonne (OGC#2336 / L003857452) ----- Case Closure
3. Monroe v City of Bayonne (OGC#2250 / L003515107) ----- RSA
4. Vargas, Estate of v. City of Bayonne (OGC#1043 / L001067306) ---- Case Closure
5. Ferrara v. Township of Cedar Grove (OGC#2464 / L004227975)---- Case Closure
6. Cagiao v. Boro of Hasbrouck Heights (OGC#2230 / L002940896) --- Case Closure
7. A.A. v Township of Old Bridge (OGC#2337 / L003860255) ----- Case Closure
8. Kelly v. Township of Old Bridge (OGC#2409 / L004009974)----- Case Closure
9. PRBRSA v Borough of Riverdale (OGC#1944 / L002804383)----- Case Closure
10. O'Rourke v. Township of Wayne (OGC#2138 / L003015093) ----- Case Closure

Coverage Recommendations for New Claims/Litigation:

1. O'Toole v. Township of Cedar Grove (OGC#2621 / L004424963)
2. Perez v. Township of Cedar Grove (OGC#2622 / L004425037)
3. Bryant v. City of Bayonne (OGC#2626 / L004420392)
4. Felton, Latrice v. City of Bayonne (OGC#2627 / L004420392)
5. Felton, Saniya v. City of Bayonne (OGC#26262826 / L004420392)
6. Regalado-Lara v. Township of Maplewood (OGC#2623 / L003863865)
7. Comprelli v. Morristown Parking Authority (OGC#2624 / L004437285)
8. Pinckney v. Township of Wayne (OGC#2625 / TBA)