



**NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND**

**Wednesday, January 22, 2025**

**Meeting via Zoom Video Conference  
10:00am - Open Session  
Closed Session Immediately Following**

**Agenda**

**Wednesday, January 22, 2025**

**Meeting via Zoom Video Conference  
10:00am - Open Session  
Closed Session Immediately Following**

**AGENDA**

Meeting Called to Order – *10:00am* – Open Public Meetings Act Read

**OPEN PUBLIC MEETINGS ACT**

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO STAR-LEDGER, (2) POSTING ON THE NJIIF WEBSITE, (3) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER MUNICIPALITY AND (4) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER MUNICIPALITIES.

Pledge of Allegiance

1. Roll Call of Executive Committee and Professionals for Open Session
2. Approval of Executive Board Meeting Minutes – December 11, 2024
  - Motion to approve minutes of Executive Board Meeting – December 11, 2024
3. Approval of Executive Board Meeting Minutes – December 27, 2024
  - Motion to approve minutes of Executive Board Meeting – December 27, 2024
4. Approval of Executive Board Meeting Minutes – December 30, 2024
  - Motion to approve minutes of special Executive Board Meeting – December 30, 2024
5. Approval of Executive Board Meeting Minutes – January 8, 2025 Reorganization Meeting
  - Motion to approve minutes of Reorganization Meeting – January 8, 2025
6. Correspondence
7. Finance Report- (Robert Calise)
8. Chairman's Report

9. Committee Reports

- a. Nominating (McNamara)
- b. By-Laws (Carroll)
- c. Legislative (Carroll)
- d. Coverage (Konopada)
- e. Professionals/Management Oversight (Tucci)
- f. Budget/Finance (McNamara)
- g. Safety/Risk Management (Lazorisak)
- h. New Member & Development (Chumacas)

10. Risk Manager's Report (John Serapiglia, Polaris Galaxy)

11. Director of Marketing Report (Al Barlas)

12. Loss Control Consultant's Report (Tim Weir, PMA)

13. TPA Report (Jennifer Signs, PMA)

- Motion to approve all Professionals' Reports

14. Bill List (Robert Calise)

- Motion to approve Bill List

15. Old Business

16. New Business

17. Public Comment

IN ORDER TO DISCUSS MATTERS INVOLVING LITIGATION OR POTENTIAL LITIGATION OR CONTRACT MATTERS, AND IN ORDER TO MAINTAIN THE ATTORNEY-CLIENT PRIVILEGE, THE NJIIF EXECUTIVE BOARD IS AUTHORIZED TO MOVE INTO CLOSED SESSION PURSUANT TO SECTION 12(B)(7) OF THE NJ OPEN PUBLIC MEETINGS ACT (N.J.S.A. 10:4-6, ET SEQ). MINUTES SHALL BE TAKEN DURING THIS CLOSED SESSION AND ONCE THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS WITH REGARD TO EACH MATTER, THE APPLICABLE MINUTES WILL BE MADE AVAILABLE TO THE PUBLIC.

- Motion to move into Closed Session (Closed Session to be convened immediately following the suspension of Open Session, via separate Zoom video conference link)

18. *Closed Session – (Eric Nemeth, Esq., Eric J. Nemeth, PC) – Closed Session Matters*

- Motion to approve minutes of Closed Session from December 11, 2024 Executive Board Meeting
- Motion to approve minutes of Closed Session from December 27, 2024 Executive Board Meeting
- Motion to accept Workers Compensation and Multi-Line claims recommendations, and General Counsel’s report as presented.
- Motion to return to Open Session.
- Motion to approve all actions recommended in Closed Session.

19. Adjournment

- Motion to adjourn.



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***MINUTES***

Executive Board Meeting of December 11, 2024



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING**

**December 11, 2024**

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Wednesday, December 11, 2024, at 10:05 a.m. via Zoom (video and telephonic) conference and in person at the North Jersey Country Club, 594 Hamburg Turnpike, Wayne, New Jersey. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Beverly Konopada (Borough of Mantoloking)

Walter Laurencio (City of Union City)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

Denise Callery (City of Asbury Park)

Jamie Cryan (Township of Parsippany-Troy Hills)

Patrick Wherry (Township of Maplewood)

NJ IIF Professionals, Risk Managers and Others

David Balken (Balken Risk)

Al Barlas (Director of Marketing/Co-Administrator)

Lou Beckerman (Acrisure)

Lisa Behrens (Polaris Galaxy/Risk Manager)

Robert Calise (CMFO)

Gloria Carter (Polaris Galaxy/Risk Manager)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Patricia Fahy (NAIMC)

Katelyn Gamba, Esq. (Eric J. Nemeth, P.C.)

Justin Gallo (Polaris Galax/Risk Manager)

Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)\*

Michael Kronyak (Financial Consultant)

Angelo Lobosco (Lobosco Insurance Group)

John Matthews (PMA Risk Control Services)

Mathew McArow (GEM – Otterstedt Agency)  
 Spiro Molfetas (Polaris Galaxy/Risk Manager)  
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)  
 Wayne Ring (Brown & Brown)  
 Jessica Roberts (Polaris Galaxy/Risk Manager)  
 John Serapiglia (Polaris Galax/Risk Manager/Co-Administrator)  
 Jennifer Signs (PMA TPA)  
 Peter Soriero (SIP)  
 Scott Stohrer (PMA Risk Control Services)  
 Danielle Voda (Fairview Insurance)\*  
 Stephanie Wehrman (PMA TPA)  
 Tim Weir (PMA Safety & Loss Control)  
 Justin Wilkinson (PMA TPA)  
 Steve Wildt (SIP)

*\*Joined the meeting after Roll Call*

2. Approval of the Minutes of the Executive Board Meeting of November 6, 2024, Special Executive Board meeting of November 13, 2024 and Special Executive Board Meeting of November 26, 2024. It was moved by Carroll, seconded by Konopada, that the Minutes of the NJIIF’s November 6, 2024 Executive Board Meeting, Special Executive Board meeting of November 13, 2024 and Special Executive Board Meeting of November 26, 2024 be accepted as presented.

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|------------|---|
| Roll Call: |   |
| Aye:       | Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay:       | None  |
| Abstain:   | None  |

3. Correspondence: None.
4. Finance Report: CFO Calise reported that the monthly NJIIF financials through December 5, 2024, including assessments, claims payments and latest investment report, are in the meeting packet. Calise advised as to the status of the NJIIF’s current cash balance and interest rates on cash investments.
5. Chairman’s Report: No report.
6. Committee Reports
  - a. Nominating Committee (Chair Heather McNamara) No Report.
  - b. By-Law Committee (Chair Thomas Carroll) No Report.
  - c. Legislative Committee (Chair Thomas Carroll). No report.
  - d. Coverage Committee (Chair Beverley Konopada) –See Agenda Item 17, Closed Session, below.

- e. Professionals Committee (Chair Thomas Tucci). Chairman Tucci introduced Resolution NJIIF-P-2024-027, Appointment of PEM Law LLP to the NJIIF’s Panel Defense Counsel list for Multi-Line Matters for 2024. It was moved by Carroll, seconded by Laurencio, to approve Resolution NJIIF-P-2024-027, Appointment of PEM Law LLP to the NJIIF’s Panel Defense Counsel list for Multi-Line Matters for 2024.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

- f. Budget/Finance Committee (Chair McNamara). CFO Calise provided an overview of the Second Amended 2024 NJIIF Budget, which reflects a line item transfer of \$550,000.00 to the Claim Stabilization Reserve. It was moved by Carroll, seconded by Konopada, to adopt the Second Amended 2024 NJIIF Budget.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

Chairman Tucci introduced Resolution NJIIF-O-2024-022: Authorization to Bind Excess Insurance Policies for 2025. J. Gallo (Risk Manager) discussed the coverages to be bound for 2025. It was moved by Laurencio, seconded by McNamara, to approve Resolution NJIIF-O-2024-022: Authorization to Bind Excess Insurance Policies for 2025.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

- g. Safety/Risk Management Committee (Chair Alex Lazorisak). Chairman Tucci introduced Resolution NJIIF-O-2024-021: Amendment to the 2023 Safety Incentive Program. E. Nemeth (GC/Co-Administrator) explained the recommended amendment, which recognizes the efforts of all NJIIF members to reduce risk through pursuit of safety programs in 2023. It was moved by Konopada, seconded by Laurencio, to approve Resolution NJIIF-O-2024-021: Amendment to the 2023 Safety Incentive Program.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

- h. Member & Development Committee (Chair Maureen Chumacas) No report.



7. Risk Manager’s Report (Polaris Galaxy). J. Gallo reported that all 2025 excess policies are ready to be bound. Additionally, he noted that Stage 3 of the Cbiz property appraisals is being pursued.
8. Director of Marketing Report (Barlas). A. Barlas reported that the New Member Committee continues its assessment of several prospective members for 2025.
9. Loss Control Consultant Report (T. Weir/ PMA Risk Control Services). T. Weir reported that PMA’s Safety Seen newsletter has been distributed and includes information regarding free online topics available to all members.
10. TPA Report (PMA /J. Signs). J. Signs provided an update on aggregate WC claims received through 12/1/24. It was reported that total claims in 2024 are somewhat higher than the 5 year average, however the total incurred losses for 2024 to date are well below the 5-year average. Further, the NJIIF has a total of 415 reported COVID cases with 110 related claim petitions filed to date. No new COVID claims have been received this year.

It was moved by Konopada, seconded by Carroll, to approve all Professionals’ Reports.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

11. Bill List. It was moved by Carroll, seconded by Konopada to approve the December Bill List as presented.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

12. Old Business – None.
13. New Business – None.
14. Public Comment. Chairman Tucci opened the Public Comment Section of the Meeting.

There being no public comment, Chairman Tucci closed the Public Comment period.

15. Closed Session. It was moved Konopada, seconded by McNamara, that the Board move into Closed Session.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

**December 11, 2024**

Call to Order: Closed Session of the December 11, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:26 a.m. via Zoom conference and in person.

Minutes of Closed Session: November 6, 2024 and November 26, 2024. It was moved by Carroll, seconded by Konopada that the Minutes of Closed Session of the NJIIF’s meeting of November 6, 2024 and the NJIIF’s Special meeting of November 26, 2024, be accepted as presented.

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| Roll Call:   |
| Aye: Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None  |
| Abstain: None                                      |

It was moved by Konopada, seconded by McNamara, that the WC and ML Claims recommendations and General Counsel's Report be accepted as presented.

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| Roll Call:  |
| Aye Tucci, McNamara, Carroll, Konopada, Laurencio                                     |
| Nay: None   |
| Abstain: Each Executive Board Member abstains as to claims against its Member entity. |

It was moved by McNamara, seconded by Carroll, that the Board return to Open Session.

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| Roll Call:  |
| Aye Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay: None   |
| Abstain: None                                     |

It was moved by Carroll, seconded by Laurencio, to approve all actions presented in Closed Session of the December 11, 2024 Executive Board Meeting, including but not limited to requests for settlement authority for WC and/or ML matters listed in the Closed Session Matters agenda and the coverage positions recommended in Closed Session.

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| Roll Call: |  |
| Aye        | Tucci, McNamara, Carroll, Konopada, Laurencio                                |
| Nay:       | None   |
| Abstain:   | Each Executive Board Member abstains as to claims against its Member entity. |

16. Adjournment - There being no further business to discuss, it was moved by Konopada, seconded by Carroll, to adjourn the December 11, 2024 Executive Board Meeting.

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| Roll Call: |   |
| Aye        | Tucci, McNamara, Carroll, Konopada, Laurencio |
| Nay:       | None  |
| Abstain:   | None  |

The NJIIF's December 11, 2024 Meeting was adjourned at 10:55 a.m.



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***MINUTES***

Executive Board Meeting of December 27, 2024



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING**

**December 27, 2024**

Call to Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Friday, December 27, 2024 at 10:02 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspaper and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

17. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Maureen Chumacas (Borough of Roseland)

Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

Executive Board Alternates, Commissioners and Commissioner Alternates

Sukaina Barlas (Township of Cedar Grove)

James Cryan (Township of Parsippany-Troy Hills)

Monica Orlando (Borough of Milltown)

Joseph Zichelli, Esq. (Township of Cedar Grove; Open Session only)

NJ IIF Professionals, Risk Managers and Others

David Balkan (Balken Risk)

Al Barlas ((Director of Marketing/Co-Administrator)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)

Katelyn Gamba, Esq. (Eric J. Nemeth, P.C)

Justin Gallo (Polaris Galax/Risk Manager)

Patricia Fahy (NAIMC)

Rija Khan, Esq. (Eric J. Nemeth, P.C.- Office of General Counsel/Co-Administrator)

Michael Kronyak (Financial Consultant)

Matt McArrow (GJEM-Otterstedt Agency)

Spiro J. Molfetas (Polaris Galaxy/Risk Manager)

Trevor Morris (Acrisure)

Angelo Lobosco (Lobosco Insurance Group)

Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Jennifer Signs (PMA TPA)  
 Peter Soriero (SIP)  
 Myra Tufaro (Lincoln Risk Management)  
 Tim Weir (PMA Safety & Loss Control)  
 Justin Wilkinson (PMA TPA)

18. Adoption of 2025 NJIIF Budget. CMFO Calise provided an overview of the NJIIF’s 2025 Budget and advised that there were no changes to the version as introduced.

Chairman Tucci requested a motion to open the public hearing for the adoption of the 2025 Budget as presented. It was moved by Carroll, seconded by McNamara to open the public hearing for adoption of the 2025 NJIIF Budget as presented.

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| Roll Call:  |
| Aye: Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |

There being no public comments, Chairman Tucci sought a motion to close the public hearing for the adoption of the 2025 Budget. It was moved by Chumacas, seconded by McNamara, to close the public hearing for adoption of the 2025 NJIIF Budget.

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| Roll Call:  |
| Aye: Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |

It was moved by McNamara, seconded by Carroll, to adopt the 2025 NJIIF Budget as presented.

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| Roll Call:  |
| Aye: Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |

19. Acceptance of New Member Applications of the Township of Livingston and Paterson Parking Authority, for membership in the NJIIF effective January 1, 2025.

A summary of the new member applications of the Paterson Parking Authority and Livingston Township was provided by Nemeth and Barlas. It was noted that acceptance of the application for the Township of Livingston would be subject to the Township’s approval to join the NJIIF at its Council meeting scheduled for Monday, December 30, 2024.

It was moved by Carroll, seconded by Laurencio, to accept the Township of Livingston and Paterson Parking Authority for membership in the NJIIF.

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| Roll Call:  |
| Aye: Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |

20. Other Business. Nemeth advised that the 2023 Audit Report has been completed, and it was suggested, and the Board agreed, that the NJIIF Executive Board will meet on Monday, December 30, 2024 to consider accepting the report. Nemeth advised that his office would send out notice of the meeting.

21. Closed Session. It was moved by Chumacas, seconded by Laurencio, that the Board move into Closed Session.

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| Roll Call:  |
| Aye: Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |



**THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND  
MINUTES OF PUBLIC MEETING – Closed Session Summary and Adjournment**

**December 27, 2024**

Call to Order: Closed Session of the December 27, 2024 Meeting of the New Jersey Intergovernmental Insurance Fund was called to order at 10:13 a.m. via Zoom conference.

It was moved by Carroll, seconded by Laurencio, that the ML Claim recommendation and General Counsel's Report be accepted as presented.

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| Roll Call:  |
| Aye Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak                          |
| Nay: None   |
| Abstain: Each Executive Board Member abstains as to claims against its Member entity. |

It was moved by McNamara, seconded by Laurencio, that the Board return to Open Session.

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| Roll Call:   |
| Aye Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay: None  |
| Abstain: None  |

It was moved by Carroll, seconded by McNamara, to approve all actions presented in Closed Session of the December 27, 2024 Executive Board Meeting, consisting of the request for settlement authority for the ML matter listed in the Closed Session Matters agenda.

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| Roll Call:  |
| Aye Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak                          |
| Nay: None   |
| Abstain: Each Executive Board Member abstains as to claims against its Member entity. |

1. Adjournment. There being no further business to discuss, it was moved by Laurencio, seconded by McNamara, to adjourn the NJIIF's December 27, 2024 Meeting.



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| Roll Call: |  |
| Aye        | Tucci, McNamara, Carroll, Chumacas, Laurencio, Lazorisak |
| Nay:       | None   |
| Abstain:   | None   |

The December 27, 2024 Meeting was adjourned at 10:21 a.m.



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***MINUTES***

Executive Board Meeting of December 30, 2024



## THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING

**December 30, 2024**

Call to Order: A special meeting of the New Jersey Intergovernmental Insurance Fund was called to order on Monday, December 30, 2024, at 10:00 a.m. via Zoom (video and telephonic) conference. Chairman Tucci read the Open Public Meetings Act Statement and announced that notices were placed in designated newspapers and posted as required.

Pledge of Allegiance: Chairman Tucci opened the meeting with the Pledge of Allegiance.

1. Roll Call:

Executive Board Members

Chairman: Thomas Tucci (Township of Cedar Grove)

Secretary: Heather McNamara (Township of Wayne)

Thomas Carroll (Borough of Wanaque)

Captain Walter Laurencio (City of Union City)

Alex Lazorisak (Warren County)

NJIIF Professionals, Risk Managers and Others

Al Barlas (Director of Marketing/Co-Administrator)

Lou Beckerman (Acrisure)

Alex Best (Fairview Insurance)

Robert Calise (CMFO)

Nancy DiMartino (Eric J. Nemeth, P.C/Recording Secretary)

Patricia Fahy (NAIMC)\*\*

Justin Gallo (Polaris Galaxy/Risk Manager)

Michael Kronyak (Financial Consultant)

Angelo Lobosco (Lobosco Insurance Group)\*\*

John Matthews (PMA Safety & Loss Control)

Matt McArrow (GEM – Otterstedt Agency)

Trevor Morris (Acrisure)

Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.-General Counsel/Co-Administrator)

Joe Razzano (Fairview Insurance)\*\*

Jennifer Signs (PMA TPA)

Peter Soriero (SIP)

Myra Tufaro (Lincoln Risk Management)

*\*\*Joined the meeting after roll call.*

- Chairman Tucci introduced Resolution NJIIF-O-2024-23: Acceptance of December 31, 2023 Audit Report and Corrective Action Plan.

GC/Co-Administrator Nemeth and Financial Consultant Kronyak provided an overview of the report, noting that 2023 is the first year with a merged report. Kronyak further remarked that the NJIIF continues to improve its financial condition. CMFO Calise then provided details on the Corrective Action Plan.

Chairman Tucci opened the Public Comment Section of the Meeting. There being no public comment, Chairman Tucci closed the Public Comment period.

It was moved by McNamara, seconded by Laurencio, to adopt Resolution NJIIF-O-2024-23 accepting the December 31, 2023 Audit Report and Corrective Action Plan.

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| Roll Call:   |
| Aye Tucci, McNamara, Carroll, Laurencio, Lazorisak |
| Nay: None  |
| Abstain: None                                      |

- Other Business: Chairman Tucci and GC/Co-Administrator Nemeth thanked the Finance Committee and NJIIF professionals for all of the hard work to complete the 2023 Audit Report. Additionally, Nemeth reminded everyone that the NJIIF's Reorganization Meeting will take place via Zoom on January 8, 2025.
- Adjournment. There being no further business to discuss, it was moved by Carroll, seconded by Laurencio, to adjourn the NJIIF's December 30, 2024 Meeting.

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| Roll Call:   |
| Aye Tucci, McNamara, Carroll, Laurencio, Lazorisak |
| Nay: None  |
| Abstain: None                                      |

The December 30, 2024 Meeting was adjourned at 10:09 a.m.



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***MINUTES***

Reorganization Meeting of January 8, 2025



# **THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND MINUTES OF PUBLIC MEETING**

## **Reorganization Meeting**

**January 8, 2025**

Call To Order: A meeting of the New Jersey Intergovernmental Insurance Fund was called to Order on Thursday, January 8, 2025 at 10:03 a.m. via Zoom (video and telephonic) conference. Thomas Tucci read the Open Public Meetings Act Statement and announced that notices were placed in newspapers and posted as required. Thomas Tucci welcomed everyone to the 2025 Reorganization of the NJIIF, and introduced new Members Township of Livingston, East Orange Parking Authority and Paterson Parking Authority, Tucci opened the meeting with the Pledge of Allegiance and requested a roll call of Commissioners and Professionals.

### **1. Roll Call**

#### Commissioners and Alternates Present:

Denise Callery (City of Asbury Park)  
Thomas Carroll (Borough of Wanaque)  
Maureen Chumacas (Borough of Roseland)  
Tyshammie Cooper (East Orange Parking Authority)  
Jamie Cryan (Township of Parsippany-Troy Hills)  
Russell Jones (Township of Livingston)  
Beverly Konopada (Borough of Mantoloking)  
Captain Walter Laurencio (City of Union City)  
Alex Lazorisak (Warren County)  
Miriam R. Perez (Township of Maplewood)  
Nicholas Saros (Borough of Teterboro)  
Thomas Tucci (Township of Cedar Grove)  
Joseph Wassel (Borough of Totowa)  
Patrick Wherry (Township of Maplewood)  
Joseph Zichelli, Esq. (Township of Cedar Grove)

#### Others Present:

Dave Balken (Balken Risk)  
Al Barlas (Director of Marketing/Co-Administrator)  
Lou Beckerman (Acrisure)  
Alex Best (Fairview Insurance)  
Robert Calise (CMFO)  
Nancy DiMartino (Eric J. Nemeth, P.C./Recording Secretary)  
Patricia Fahey (Acrisure)

Justin Gallo (Polaris Galaxy/Risk Manager)  
 Chryzanta K. Hentisz (Eric J. Nemeth, P.C.–GC/Co-Administrator)  
 Thomas Hudanish (Lincon Risk Management)  
 Michael Kronyak (Financial Consultant)  
 Angelo Lobosco (Lobosco Insurance Group LLC)  
 John Matthews (PMA Safety & Loss Control)  
 Matthew McArow (GEM – Otterstedt Agency)  
 Trevor Morris (Acrisure)  
 Eric J. Nemeth Esq. (Eric J. Nemeth, P.C.–GC/Co-Administrator)  
 Peter Soriero (SIP Risk)  
 Myra Tufaro (Lincoln Risk Management)  
 Tim Weir (PMA Safety & Loss Control)  
 Jack Zisa (Regional Risk Managers)

After the Roll Call, Eric J. Nemeth, Esq., General Counsel/Co-Administrator of the NJIIF welcomed everyone to the 34<sup>th</sup> Reorganizational Meeting of the NJIIF.

**2. Report of Nominating Committee; Election – Executive Committee, Executive Committee Alternates, and Board Chairman and Secretary:**

Nemeth requested the Report of the Nominating Committee as to its recommended slate of candidates for 2025. Nominating Committee Chair McNamara read aloud the slate of Executive Board candidates, Executive Board officers and Executive Board alternates for 2025, as follows:

**Executive Board**

|                                  |                         |
|----------------------------------|-------------------------|
| Chairman – Thomas Tucci          | Township of Cedar Grove |
| Secretary – Heather McNamara     | Township of Wayne       |
| Board Member – Thomas Carroll    | Borough of Wanaque      |
| Board Member – Maureen Chumacas  | Borough of Roseland     |
| Board Member – Beverley Konopada | Borough of Mantoloking  |
| Board Member – Walter Laurencio  | City of Union City      |
| Board Member – Alex Lazorisak    | Warren County           |

**Alternate Board Members**

|                              |                                   |
|------------------------------|-----------------------------------|
| Alternate – Denise Callery   | City of Asbury Park               |
| Alternate – Jamie Cryan      | Township of Parsippany-Troy Hills |
| Alternate – Kevin O’Sullivan | Township of Verona                |
| Alternate – Joseph Wassel    | Borough of Totowa                 |
| Alternate – Patrick Wherry   | Township of Maplewood             |

**Election of Executive Board, Alternates and Officers:** Nemeth opened the floor to proposals for alternate slates of candidates. There being no other recommendations, Nemeth closed the floor to nominations and requested a vote to approve the slate of candidates recommended by the Nominating Committee.

It was moved by Konopada, seconded by Laurencio, that the slate of candidates and officials recommended by the Nominating Committee be approved as presented.

|            |  |
|------------|--|
| Roll Call: |  |
| Aye:       | Callery, Carroll, Chumacas, Cooper, Cryan, Jones, Konopada, Laurencio, Lazorisak, Saros, Tucci, Wassel, Wherry |
| Nay:       | None   |
| Abstain:   | None   |

3. **2025 NJIIF Professionals Resolutions:** Chairman Tucci requested that GC/Co-Administrator Nemeth read aloud the titles of resolutions for the proposed appointment of NJIIF professionals for 2025. Thereafter, it was moved by Carroll, seconded by Chumacas, that Resolutions NJIIF-P-2025-001 through NJIIF-P-2025-015 be approved as presented.

|            |  |
|------------|--|
| Roll Call: |  |
| Aye:       | Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak |
| Nay:       | None   |
| Abstain:   | None   |

4. **2025 NJIIF Operations Resolutions.** Chairman Tucci requested that GC/Co-Administrator Nemeth read aloud the titles of resolutions for the proposed operational resolutions for 2025. At that time Nemeth advised that the OPRA request form had been further revised and was being circulated. It was then moved by Carroll, seconded by Lazorisak, that Resolutions NJIIF-O-2025-001 through NJIIF O-2025-019 be approved as presented.

|            |  |
|------------|--|
| Roll Call: |  |
| Aye:       | Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak |
| Nay:       | None   |
| Abstain:   | None   |

Following the motion to approve the Operations resolutions, Nemeth commented that Resolution NJIIF-O-2025-004, “Approval of Report of Closed Session Matters Closed in 2024” addresses the NJIIF’s obligation to report all of those matters/claims brought before the Executive Board in Closed Session that had been completed in 2024. Nemeth further noted that with regard to the table summarizing closed Workers Compensation subrogation claims, since 2018, the NJIIF has recovered over \$1.6 million in Workers Compensation subrogation claims and over \$1.8 million in workers compensation credits.

5. **Chairman’s Report:** Chairman Tucci thanked all Executive Board Members and Commissioners for their continued support of him as Chairman. Tucci also thanked the NJIIF Professionals and Members for all of their hard work in 2024, especially Nemeth, Barlas, Gallo, Kronyak and Calise. Tucci stated that the NJIIF is in a good financial position and he looks forward to the continued growth of the NJIIF in 2025.
6. **Old Business:** None
7. **New Business:** General Counsel/Co-Administrator Nemeth thanked Chairman Tucci, Recording Secretary Nancy DiMartino and the other Fund Professionals involved in preparing for the 2025 Reorganization Meeting.
8. **Public Comment.** Chairman Tucci opened the Public Comment Section of the Meeting. There being no public comment, Chairman Tucci closed the Public Comment period.



9. **Adjournment:** There being no further business, it was moved by Konopada, seconded by McNamara, to adjourn the NJIIF's January 8, 2025 Meeting.

|   |
|---|
| Roll Call   |
| Aye: Tucci, McNamara, Carroll, Chumacas, Konopada, Laurencio, Lazorisak |
| Nay: None   |
| Abstain: None   |

The January 8, 2025 Meeting was adjourned at 10:21 a.m.



NEW JERSEY  
INTERGOVERNMENTAL  
INSURANCE FUND

*The Executive Board*

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## ***CLOSED SESSION MATTERS***



## Closed Session Motion

### For the January 22, 2025 Meeting of the New Jersey Intergovernmental Insurance Fund

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Following are the matters to be discussed in Closed Session:

#### **Workers Compensation Fund Claim Matters**

##### Case Update Reports, Coverage Recommendations and Requests for Settlement Authority (RSA):

1. Cannella adv. City of Bayonne (W003042995)-----RSA
2. Rojas adv. City of Union City (W004017805)-----RSA
3. Fonsecas adv. Union City Parking Authority (W003581439) -----RSA
4. Thomas adv. Borough of Woodland Park (W003471135) -----RSA

##### Case Update Reports for WC Fund Subrogation/Restitution Claims:

1. Molina adv. City of Union City (W003640955)-----Recovery
2. Valentin adv. Township of Wayne (W004011320) -----Recovery
3. Gonzalez adv. City of Union City (W004181225) -----Pending Matter
4. Rodriguez adv. City of Union City (W004199618)-----Pending Matter

#### **Multi-Line Fund Claim Matters**

##### Case Update Reports or Requests for Settlement Authority (RSA):

1. Joseph, D. v. City of Asbury Park (OGC#2132/PMA Claim # L003365669) - Case Closure
2. Markey v City of Asbury Park (OGC#2288/PMA Claim # L003145569) ----- Case Closure
3. Shaw/Merwede v Twp. of Cedar Grove ----- RSA  
(OGC#2141/PMA Claim # L002921329)
4. Lutz v. Township of Old Bridge (OGC#2164/PMA Claim # L003407953) --- Case Closure
5. Fernandez, Bellantoni, et al v Borough of Roseland ----- RSA  
(OGC#1953/PMA Claim # L002810286)
6. Boatman v. Warren County (OGC #2344/PMA Claim # L003872400) ----- Case Closure
7. Randolph, Estate of Nazier v. Borough of Woodland Park ----- Case Closure  
(OGC#2316/PMA Claim # L003824337)

##### Coverage Recommendations for New Claims/Litigation:

1. Conte v. City of Asbury Park (OGC#2667 / PMA Claim# L004487602)
2. Thompson v. City of Asbury Park (OGC#2654 / PMA Claim# L004462147)
3. Alaoui a/k/a Jalal v. City of Bayonne (OGC#2666 / PMA Claim# L004394731)
4. Flores v. Township of Maplewood (OGC#2668 / PMA Claim# L004185215)
5. Hefler v. Township of Maplewood (OGC#2665 / PMA Claim# L003837849)
6. Riccardi v. Township of Maplewood (OGC#2664 / PMA Claim# L004425804)
7. Avecedo v. North Bergen P.A. (OGC#2662 / PMA Claim# L004481112)
8. 1103 Route 35 Assoc. v. Twp. of Old Bridge (OGC#2658 / PMA Claim# L004473728)

9. Schultheis v. Twp. of Parsippany-Troy Hills (OGC#2660 / PMA Claim# L004460867)
10. Melo v. Borough of Roseland (OGC#2659 / PMA Claim# L004466272)
11. Burgos v. City of Union City (OGC#2657 / PMA Claim# L004468937)
12. Desbonnes v. City of Union City (OGC#2661 / PMA Claim# L004381238)
13. Burg v. Borough of Wanaque (OGC#2662 / PMA Claim# L004461306)
14. Harrison v. Township of Wayne (OGC#2669 / PMA Claim# L004235081)
15. McLeanas v. Township of Wayne (OGC#2656 / PMA Claim# L004465613)